# The DTN Portal

Offer Management System with Hedging

User Manual

# The DTN Portal

## Today's Environment Makes it Difficult to Manage Offers

- Increased market volatility
- Frequent basis changes affecting cash offers and hedge orders
- Multiple commodities
- Un-hedge-able quantities
- Multiple locations and processes
- Too much time spent manually monitoring offers
- Too easy to miss offers and opportunities
- Offers must be tied to hedges
- Producers requiring more service, tools and convenience
- Needing to do more with less

Time to retire the static spreadsheet and yellow sticky notes?

# DTN Portal User Manual Contents

- DTN Portal Overview
- Getting Started
- Setting Up Portal Preferences
- Communication Tab
- Entering Producer Offer (Admin Dashboard)
- Making An Offer (As a Producer)
- Reports Tab
- Publishing Bids (usually a separate training)

To learn more;

Click the **Help** tab from Dashboard tool bar

Or click '**Portal/Hedging'** from the User Guide Topic List

The User Guide is located in the upper right hand corner of any page

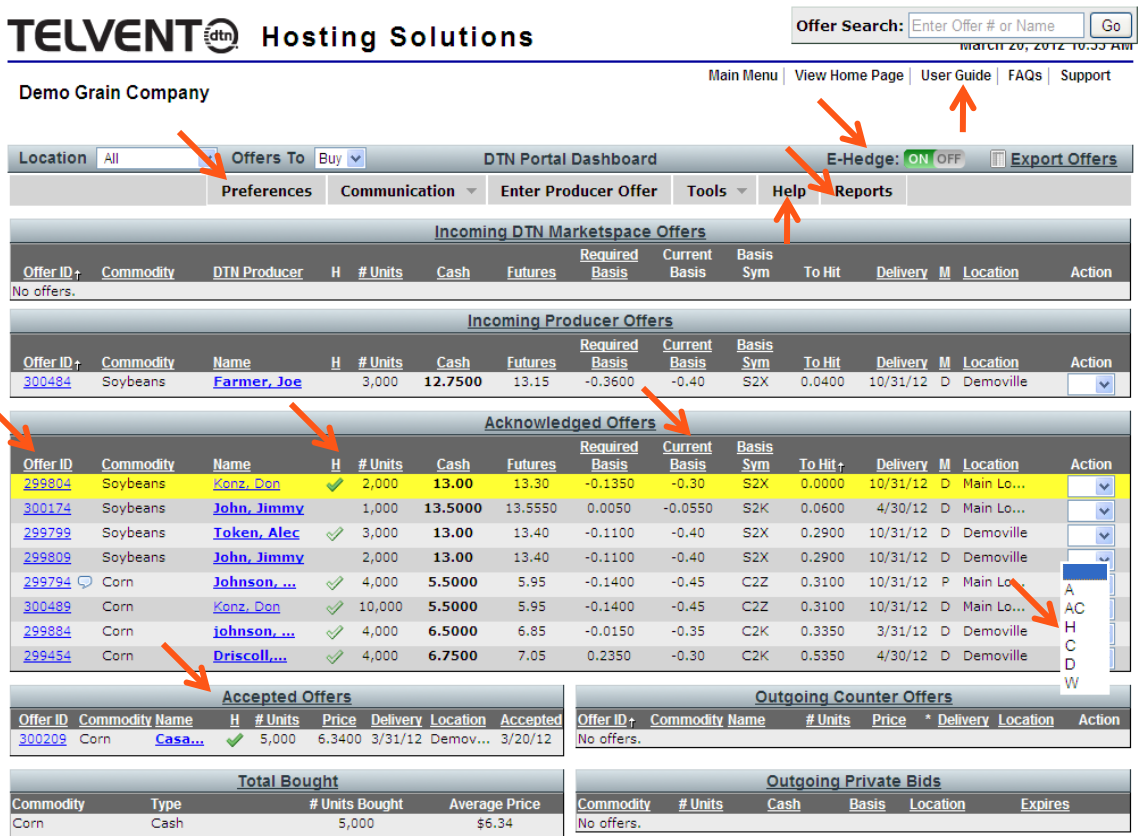
Also utilize Help Tool Tips by clicking **?** buttons

For official training or other questions, please contact Professional Services at 1-800-290-9162

# Increased Management, Decreased Effort

## Optimize Key Origination, Merchandising & Hedging Tasks

- **Centralize** all buy/sell offers in real-time with one management tool so **everyone sees the same thing**
- **Eliminates losing offers** and missed opportunities
- **Multiple Authorization levels** to match employee responsibilities
- **Aggregates** multiple Offers into a Position Report (5 pre-defined reports)
- **Customizable hedging** functionality
- Automatically **documents detailed information of offer** for both parties
- **Filled & Open hedge order icons**
- Required Futures price for **Cash Offer hedge order synchronized with basis changes** (automated cancel/replace)
- **Place Hedge Orders** from Dashboard
- **Notification sent to producer/customer** once offer has been Accepted
- Back Office Integration service available to **generate contracts on demand**




Centralize all offers and integrate with hedge orders

# DTN Portal with Integrated Hedging

## Overview

Streamlines and simplifies offer and order management while allowing customization to match any merchandiser's current process

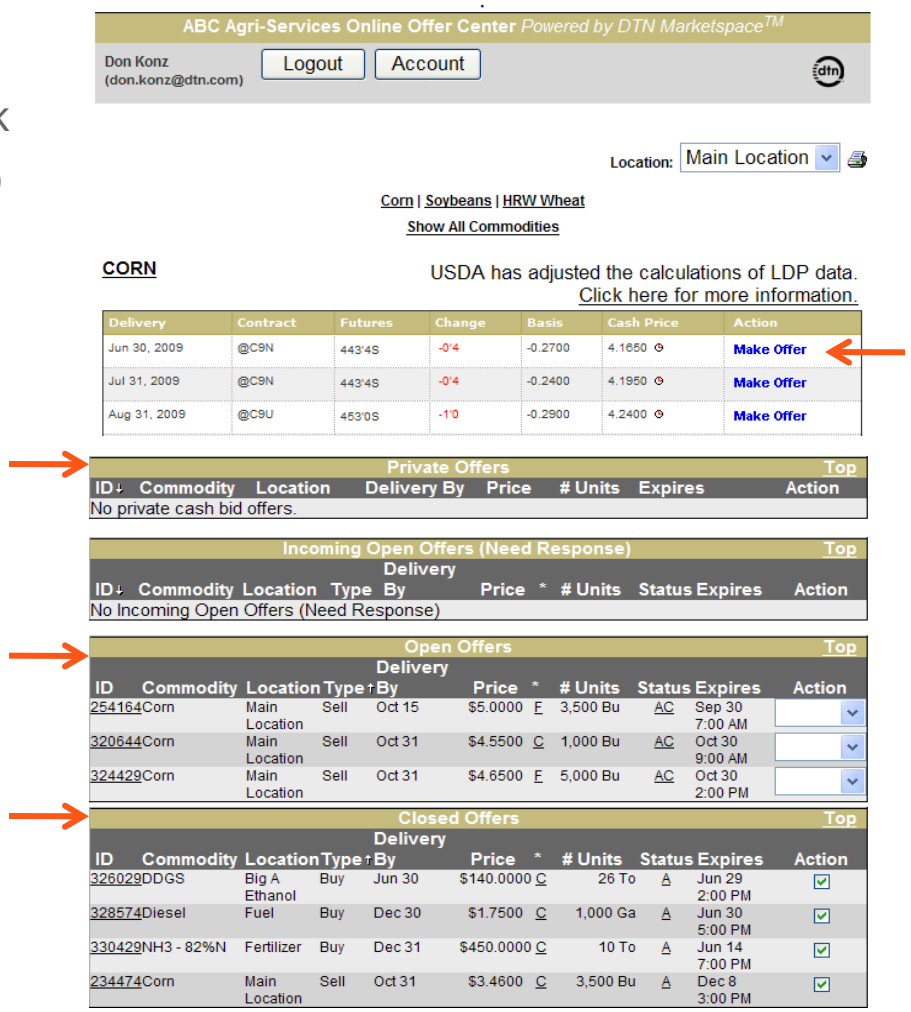
- **Controlled, Customizable Hedging**
  - **I. Hedge** – (Interactive) Manually initiated, **hands-on** order routing
    - Place hedges from Portal Dashboard, Acknowledged Offer Position Report & Finalize/Hedge button
    - Admin User has option to automatically (hands-free) Accept Offer once hedge order is filled
  - **E. Hedge** – Electronically initiated**, hands-free** order routing
    - Places hedge orders when switch is enabled and offer is Finalized (if hedge thresholds are met)
    - Admin User must manually (hands-on) Accept Offer once hedge order is filled
  - **Hedge Thresholds** lets merchandiser pre-decide what size offer gets E. Hedged and the number of contracts to use when I. Hedging

- **Custom & Pre-defined Reports**
  - **Five pre-defined reports** or Admin User can create and customize their own reports
  - Acknowledged Offers Position Report **automatically aggregates hedgeable & unhedgeable offers** by commodity, symbol, offer type & price, to create hedgeable positions
  - Admin User can take **one Action that affects all offers** in position (Hedge, Accept)

# Connect & Communicate with Customers

## Improve Customer Service and Build Loyalty

- **Easy to use**, saves time and reduces risk
- **Retain valuable customers** – those who use it, continue to use it
- **24/7 Storefront** - customers make offers when its convenient for them
- **Increased communication** with emails and text message alerts
- **Privately communicate** bids and premium programs to select customers (zone bidding)
- **Convenient records** of offers and delivery commitments accessed by your customers
- **Free account access** whether they want to make transactions, or just view their phone in offers, online



ABC Agri-Services Online Offer Center *Powered by DTN Marketspace™*

Don Konz (don.konz@dtn.com) Logout Account

Location: Main Location

Corn | Soybeans | HRW Wheat

Show All Commodities

**CORN**

USDA has adjusted the calculations of LDP data. Click here for more information.

| Delivery | Contract | Futures | Change | Basis | Cash Price | Action |
|---|---|---|---|---|---|---|
| Jun 30, 2009 | @C9N | 443'4S | -0'4 | -0.2700 | 4.1650 | Make Offer |
| Jul 31, 2009 | @C9N | 443'4S | -0'4 | -0.2400 | 4.1950 | Make Offer |
| Aug 31, 2009 | @C9U | 453'0S | -1'0 | -0.2900 | 4.2400 | Make Offer |

Private Offers — Top

| ID | Commodity | Location | Delivery By | Price | # Units | Expires | Action |
|---|---|---|---|---|---|---|---|
| No private cash bid offers. | | | | | | | |

Incoming Open Offers (Need Response) — Top

| ID | Commodity | Location | Type | Delivery By | Price | * | # Units | Status | Expires | Action |
|---|---|---|---|---|---|---|---|---|---|---|
| No Incoming Open Offers (Need Response) | | | | | | | | | | |

Open Offers — Top

| ID | Commodity | Location | Type | Delivery By | Price | * | # Units | Status | Expires | Action |
|---|---|---|---|---|---|---|---|---|---|---|
| 254164 | Corn | Main Location | Sell | Oct 15 | $5.0000 | F | 3,500 Bu | AC | Sep 30 7:00 AM | |
| 320644 | Corn | Main Location | Sell | Oct 31 | $4.5500 | C | 1,000 Bu | AC | Oct 30 9:00 AM | |
| 324429 | Corn | Main Location | Sell | Oct 31 | $4.6500 | F | 5,000 Bu | AC | Oct 30 2:00 PM | |

Closed Offers — Top

| ID | Commodity | Location | Type | Delivery By | Price | * | # Units | Status | Expires | Action |
|---|---|---|---|---|---|---|---|---|---|---|
| 326029 | DDGS | Big A Ethanol | Buy | Jun 30 | $140.0000 | C | 26 To | A | Jun 29 2:00 PM | ☑ |
| 328574 | Diesel | Fuel | Buy | Dec 30 | $1.7500 | C | 1,000 Ga | A | Jun 30 5:00 PM | ☑ |
| 330429 | NH3 - 82%N | Fertilizer | Buy | Dec 31 | $450.0000 | C | 10 To | A | Jun 14 7:00 PM | ☑ |
| 234474 | Corn | Main Location | Sell | Oct 31 | $3.4600 | C | 3,500 Bu | A | Dec 8 3:00 PM | ☑ |

Easy to use interface for customers

# Getting Started

Using Your DTN Portal

TELVENT dtn Hosting Solutions

April 7, 2010 9:41 PM

ABC Agri Services

Main Menu | View Home Page | User Guide | FAQs | Support

**Attention**

- 1 New User Request
- 1 New Incoming Producer Offer

**Content Management**

- Update Your Web Site Pages
- Manage Catalog Orders
- Manage Portal Application
- Publish Cashbids
- File and Image Maintenance
- Advertisement Maintenance

**Web Site Administration**

- Select New Web Site Template/ColorScheme
- Organize Dynamic Navigation Menus
- Modify DTN Menus and Quotes
- Miscellaneous Features
- Select New Home Page Content Item
- Poll Maintenance

**Update & Communicate With Web Site Users**

- Email Messaging
- Text Messaging
- User Bulletin
- Message History
- Add/Update Users
- Add/Update User Groups
- Manage External Account Data Collections
- Full Site Security

**Update Administrative Users**

- Add/Update Administrative Users
- Add/Update Administrative User Groups

## After you login with your Username & Password;

- **Access your Portal via Manage Portal Application**
- **Quickly publish bids via a Spreadsheet Upload tool**
- **Spread workload while limiting access with multiple administrative levels**
- **Multiple alerts & email/texts notify you of;**
  - New User Requests
  - New Offers
  - Offers expiring soon (72 hours)
  - Offers that have hit
  - Offers that have expired

# Portal Dashboard

- Manage **all your offers** from all your locations, in one centralized place
- **Enter Producer Offers** you receive in person or over the phone as well as take Action on **Incoming Producer Offers** from your website.
- Learn more from **Help** tab
- Each category is a link to a full page display
- All Columns are sort able
- The yellow highlighted row indicates that an offer has been **'Hit'**
- **Filled and Open Hedge Order Icons.**
- **Current Transaction Balance** also allows you to book more prepay transactions
- **Symbol Legend** at the bottom of the page

Location All | Offers To Buy | DTN Portal Dashboard | E-Hedge: ON OFF | Export Offers

Preferences | Communication | Enter Producer Offer | Tools | Help | Reports

**Incoming DTN Marketspace Offers**

| Offer ID | Commodity | DTN Producer | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| No offers. | | | | | | | | | | | | | | |

**Incoming Producer Offers**

| Offer ID | Commodity | Name | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 300484 | Soybeans | Farmer, Joe | | 3,000 | 12.7500 | 13.15 | -0.3600 | -0.40 | S2X | 0.0400 | 10/31/12 | D | Demoville | |

**Acknowledged Offers**

| Offer ID | Commodity | Name | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 299804 | Soybeans | Konz, Don | ✓ | 2,000 | 13.00 | 13.30 | -0.1350 | -0.30 | S2X | 0.0000 | 10/31/12 | D | Main Lo... | |
| 300174 | Soybeans | John, Jimmy | | 1,000 | 13.5000 | 13.5550 | 0.0050 | -0.0550 | S2K | 0.0600 | 4/30/12 | D | Main Lo... | |
| 299799 | Soybeans | Token, Alec | ✓ | 3,000 | 13.00 | 13.40 | -0.1100 | -0.40 | S2X | 0.2900 | 10/31/12 | D | Demoville | |
| 299809 | Soybeans | John, Jimmy | | 2,000 | 13.00 | 13.40 | -0.1100 | -0.40 | S2X | 0.2900 | 10/31/12 | D | Demoville | |
| 299794 | Corn | Johnson, ... | ✓ | 4,000 | 5.5000 | 5.95 | -0.1400 | -0.45 | C2Z | 0.3100 | 10/31/12 | P | Main Lo... | |
| 300489 | Corn | Konz, Don | ✓ | 10,000 | 5.5000 | 5.95 | -0.1400 | -0.45 | C2Z | 0.3100 | 10/31/12 | D | Main Lo... | |
| 299884 | Corn | johnson, ... | ✓ | 4,000 | 6.5000 | 6.85 | -0.0150 | -0.35 | C2K | 0.3350 | 3/31/12 | D | Demoville | |
| 299454 | Corn | Driscoll,... | ✓ | 4,000 | 6.7500 | 7.05 | 0.2350 | -0.30 | C2K | 0.5350 | 4/30/12 | D | Demoville | |

**Accepted Offers**

| Offer ID | Commodity | Name | H | # Units | Price | Delivery | Location | Accepted |
|---|---|---|---|---|---|---|---|---|
| 300209 | Corn | Casa... | ✓ | 5,000 | 6.3400 | 3/31/12 | Demov... | 3/20/12 |

**Outgoing Counter Offers**

| Offer ID | Commodity | Name | # Units | Price | * | Delivery | Location | Action |
|---|---|---|---|---|---|---|---|---|
| No offers. | | | | | | | | |

**Total Bought**

| Commodity | Type | # Units Bought | Average Price |
|---|---|---|---|

**Outgoing Private Bids**

| Commodity | # Units | Cash | Basis | Location | Expires |
|---|---|---|---|---|---|

**Current Transaction Balance**

| Units | Balance |
|---|---|
| Bushels | -11,600 |
| | Order More |

**Symbol Legend**

**Action Symbols:** A = Accept | AC = Acknowledged (aka. Accepted Conditionally) as a firm offer that has not yet been purchased due to market conditions | H = Hedge offer | CH = Cancel Hedge Order | ADJ = Adjust Offer | C = Counter | D = Decline | W = Withdraw

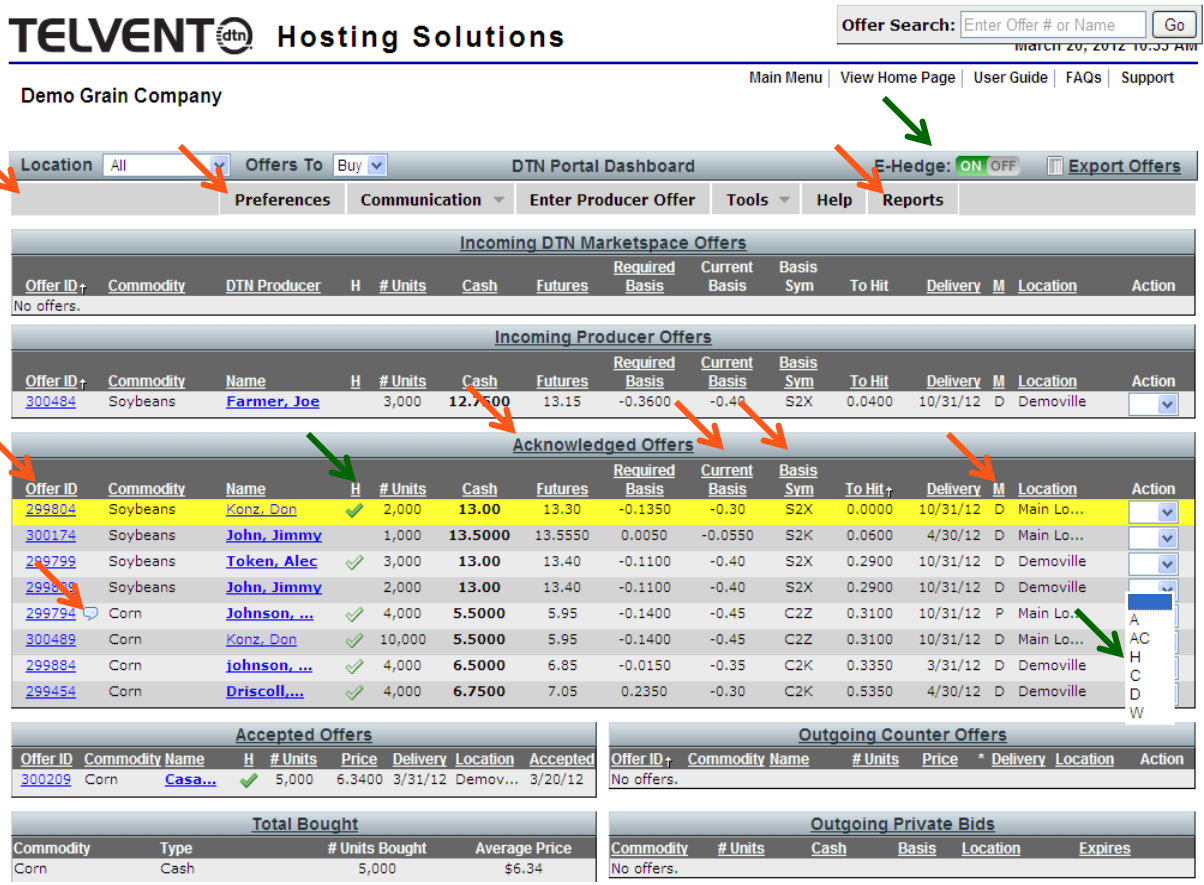
**Offer Status Symbols:** = Counter Offer | = Offer originated from DTN Marketspace | Bold **Producer Name** = offer originated from Administrator | = Comments | = Filled Hedge Order = Open Hedge Order = A "parked" hedge order waiting for the market to open

*** Offer Type Symbols:** C - A standard offer against the cash price of the bid.
F - An offer against the prices of the futures contract the bid is based on.
B - An offer against the basis of the bid, the difference of the bid's cash price and the price of the futures contract it is based on.

**Delivery Method Symbols:** D - Delivered
P - Pick Up
I - In Store

# New Dashboard Features

- **Task Bar** appears on every page
- **Additional Preferences**
  - Email Notification Selection
  - Offer Expiration Defaults
  - Hedging Preferences
- **Pre-defined Reports** or create own
- **Offer ID** displayed on Dashboard
- Hover over **Comment Icon** to view comments of offer
- **Acknowledged Offers** replaces Accepted Conditionally Status, Action & Pending Offers label
- **Current Basis posted** on Dashboard
- **Basis Symbol** column added
- **Delivery Method** icon added
- **Electronic Hedging** ON/OFF switch
  - Go to **Preferences** to customize hedging functionality
- **Place Hedge Orders** from Dashboard
- **Filled Green Checkmark** indicates that the hedge order has been filled
- **Open Checkmark** indicates that offer has an open order associated with it




Centralize all offers and integrate with hedge orders

Location All | Offers To Buy | DTN Portal Dashboard | E-Hedge: ON OFF | Export Offers

Preferences | Communication | Enter Producer Offer | Tools | Help

**E-Hedge Status**

Current status is on.
Click to turn off.
When on, qualified offers of hedgeable quantities will be electronically acknowledged and have a Limit Order for the Offer submitted through your FCM on your behalf.

## Incoming DTN Marketspace Offers

| Offer ID | Commodity | DTN Producer | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | T |
|---|---|---|---|---|---|---|---|---|---|---|
| No offers. | | | | | | | | | | |

## Incoming Producer Offers

| Offer ID | Commodity | Name | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 300484 | Soybeans | Farmer, Joe | | 3,000 | **12.7500** | 13.15 | -0.3600 | -0.40 | S2X | 0.0400 | 10/31/12 | D | Demoville | |

## Acknowledged Offers

| Offer ID | Commodity | Name | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 299804 | Soybeans | Konz, Don | ✓ | | | | | -0.30 | S2X | 0.0000 | 10/31/12 | D | | |
| 300174 | Soybeans | John, Jimmy | | | | | | -0.0550 | S2K | 0.0600 | 4/30/12 | D | Main Lo... | |
| 299799 | Soybeans | Token, Alec | ✓ | 3,000 | **13.00** | 13.40 | -0.1100 | -0.40 | S2X | 0.2900 | 10/31/12 | D | Demoville | |
| 299800 | Soybeans | John, Jimmy | | 2,000 | **13.00** | 13.40 | -0.1100 | -0.40 | S2X | 0.2900 | 10/31/12 | D | Demoville | |
| 299794 | | nson, ... | ✓ | | | | 1400 | -0.45 | C2Z | 0.3100 | 10/31/12 | P | Main Lo... | |
| 300489 | | z, Don | ✓ | | | | 1400 | -0.45 | C2Z | 0.3100 | 10/31/12 | D | Main Lo... | |
| 299884 | Corn | johnson, ... | ✓ | | | | 0150 | -0.35 | C2K | 0.3350 | 3/31/12 | D | Demoville | |
| 299454 | Corn | Driscoll,... | ✓ | 4,000 | **6.7500** | 7.05 | 0.2350 | -0.30 | C2K | 0.5350 | 4/30/12 | D | Demoville | |

**Hedge Order Filled**
Hedge Order 245855714 was filled at 13.3000

**Comments**
Load out of North bin

**Hedge Order Open**
Hedge Order U_300489_1332257601937 is currently open
NEW

**Delivery Method**
D = Delivered
P = Pick Up
I = In Store

## Accepted Offers

| Offer ID | Commodity | Name | H | # Units | Price | Delivery | Location | Accepted |
|---|---|---|---|---|---|---|---|---|
| 300209 | Corn | Casa... | ✓ | 5,000 | 6.3400 | 3/31/12 | Demov... | 3/20/12 |

## Outgoing Counter Offers

| Offer ID | Commodity | Name | # Units | Price | * | Delivery | Location | Action |
|---|---|---|---|---|---|---|---|---|
| No offers. | | | | | | | | |

## Total Bought

| Commodity | Type | # Units Bought | Average Price |
|---|---|---|---|

## Outgoing Private Bids

| Commodity | # Units | Cash | Basis | Location | Expires |
|---|---|---|---|---|---|

## Current Transaction Balance

| Units | Balance |
|---|---|
| Bushels | -11,600 |
| | Order More |

### Symbol Legend

**Action Symbols:** A = Accept | AC = Acknowledged (aka. Accepted Conditionally) as a firm offer that has not yet been purchased due to market conditions | H = Hedge offer | CH = Cancel Hedge Order | ADJ = Adjust Offer | C = Counter | D = Decline | W = Withdraw

**Offer Status Symbols:** = Counter Offer | = Offer originated from DTN Marketspace | Bold **Producer Name** = offer originated from Administrator | = Comments
= Filled Hedge Order = Open Hedge Order = A "parked" hedge order waiting for the market to open

*** Offer Type Symbols:** C - A standard offer against the cash price of the bid.
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**Delivery Method Symbols:** D - Delivered
P - Pick Up
I - In Store

# Prepay Price Plan

## Monitor and Book or Renew Prepay Bushels from Portal Dashboard

**Acknowledged Offers**

| Offer ID | Commodity | Name | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 299804 | Soybeans | Konz, Don | ✔ | 2,000 | **13.00** | 13.30 | -0.1350 | -0.30 | S2X | 0.0000 | 10/31/12 | D | Main Lo... | |
| 300174 | Soybeans | **John, Jimmy** | | 1,000 | **13.5000** | 13.5550 | 0.0050 | -0.0550 | S2K | 0.0600 | 4/30/12 | D | Main Lo... | |
| 299799 | Soybeans | **Token, Alec** | ✔ | 3,000 | **13.00** | 13.40 | -0.1100 | -0.40 | S2X | 0.2900 | 10/31/12 | D | Demoville | |
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| 299794 | Corn | **Johnson, ...** | ✔ | 4,000 | **5.5000** | 5.95 | -0.1400 | -0.45 | C2Z | 0.3100 | 10/31/12 | P | Main Lo... | |
| 300489 | Corn | Konz, Don | ✔ | 10,000 | **5.5000** | 5.95 | -0.1400 | -0.45 | C2Z | 0.3100 | 10/31/12 | D | Main Lo... | |
| 299884 | Corn | **johnson, ...** | ✔ | 4,000 | **6.5000** | 6.85 | -0.0150 | -0.35 | C2K | 0.3350 | 3/31/12 | D | Demoville | |
| 299454 | Corn | **Driscoll,...** | ✔ | 4,000 | **6.7500** | 7.05 | 0.2350 | -0.30 | C2K | 0.5350 | 4/30/12 | D | Demoville | |

**Accepted Offers**

| Offer ID | Commodity | Name | H | # Units | Price | Delivery | Location | Accepted |
|---|---|---|---|---|---|---|---|---|
| 300209 | Corn | **Casa...** | ✔ | 5,000 | 6.3400 | 3/31/12 | Demov... | 3/20/12 |

**Outgoing Counter Offers**

| Offer ID | Commodity | Name | # Units | Price | * | Delivery | Location | Action |
|---|---|---|---|---|---|---|---|---|
| No offers. | | | | | | | | |

**Total Bought**

| Commodity | Type | # Units Bought | Average Price |
|---|---|---|---|

**Outgoing Private Bids**

| Commodity | # Units | Cash | Basis | Location | Expires |
|---|---|---|---|---|---|

**Current Transaction Balance**

| Units | Balance |
|---|---|
| Bushels | -11,600 |
| | Order More |

**Symbol Legend**

**Action Symbols:** A = Accept | AC = Acknowledged (aka. Accepted Conditionally) as a firm offer that has not yet been purchased due to market conditions | H = Hedge offer | CH = Cancel Hedge Order | ADJ = Adjust Offer | C = Counter | D = Decline | W = Withdraw

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F - An offer against the prices of the futures contract the bid is based on.
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**Delivery Method Symbols:** D - Delivered
P - Pick Up
I - In Store

# Prepay Price Plan

## Monitor and Book or Renew Prepay Bushels from Portal Dashboard

TELVENT dtn Hosting Solutions

March 22, 2012 11:39 PM

Demo Grain Company

Main Menu | View Home Page | User Guide | FAQs | Support

### Order Portal Transactions

Create Shortcut on Main Menu

Back

**Billable Transaction Balance**

| Units | Remaining Balance | Unit Price | Order Volume | Total |
|---|---|---|---|---|
| Bushels | 55,107 | $0.005000 | | $0.00 |
| Tons | 0 | $0.670000 | | $0.00 |
| | | | Order Total: | $0.00 |

Submit Order

500,000 bushels
1,000,000 bushels
2,000,000 bushels
3,000,000 bushels
4,000,000 bushels
5,000,000 bushels

1,000 tons
5,000 tons
10,000 tons
20,000 tons
30,000 tons
40,000 tons
50,000 tons

**Bushel Transactions: 2/21/12 to 3/22/12**

| Date | Description | Quantity | Balance |
|---|---|---|---|
| 2/21/2012 | Offer 295934 | -2,500 Bushels | -53,000 |
| 2/22/2012 | Offer 297414 | -5,000 Bushels | -58,000 |
| 2/25/2012 | Offer 297959 | -5,000 Bushels | -63,000 |
| 2/26/2012 | Offer 297909 | -7,000 Bushels | -70,000 |
| 2/29/2012 | Offer 297989 | -4,000 Bushels | -74,000 |
| 2/29/2012 | Offer 297984 | -4,000 Bushels | -78,000 |
| 2/29/2012 | Offer 297954 Converted to Bushels | -2,205 Bushels | -80,205 |
| 3/22/2012 | Offer 300729 | -10,000 Bushels | -441,893 |
| 3/22/2012 | Offer 300484 | -3,000 Bushels | -444,893 |
| 3/22/2012 | Pre-Paid Order for 500000 Bushels from E000337002 | 500,000 Bushels | 55,107 |

# Setting Up Portal

Setting Up the **Preferences**

# Portal Dashboard

- View offers by individual Location or by **All Locations**
- View offers to **'Buy'** or offers to **'Sell'.**

TELVENT dtn Hosting Solutions

ABC Agri Services

Location All | Offers To Buy | DTN Portal Dashboard

Preferences | Communication | Enter Producer Offer

**Incoming DTN Marketspace Offers**

| Commodity | DTN Producer | # Units | Cash | Futures | Basis | To Hi |
|---|---|---|---|---|---|---|
| No offers. | | | | | | |

**Incoming Producer Offers**

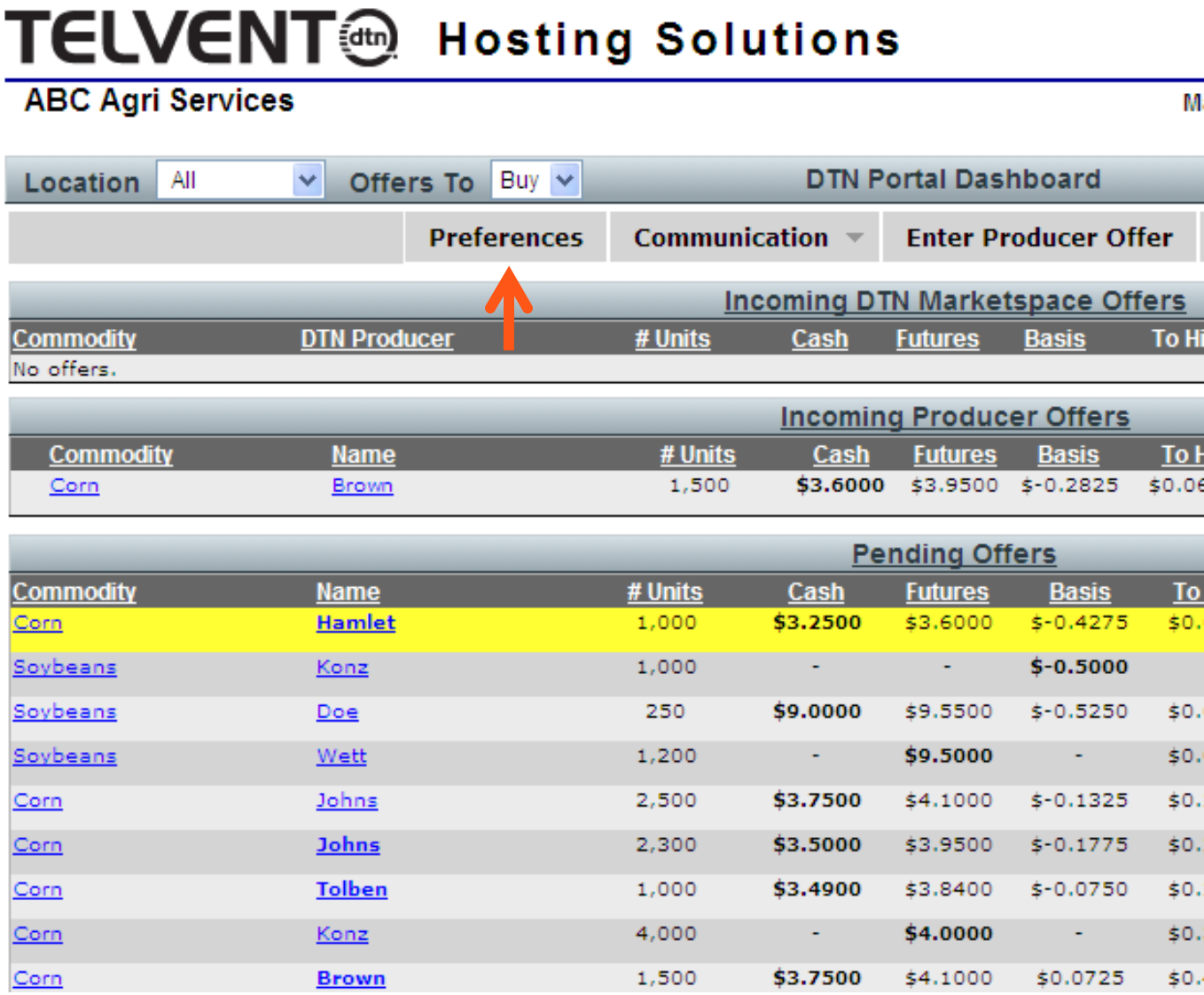
| Commodity | Name | # Units | Cash | Futures | Basis | To H |
|---|---|---|---|---|---|---|
| Corn | Brown | 1,500 | $3.6000 | $3.9500 | $-0.2825 | $0.06 |

**Pending Offers**

| Commodity | Name | # Units | Cash | Futures | Basis | To |
|---|---|---|---|---|---|---|
| Corn | Hamlet | 1,000 | $3.2500 | $3.6000 | $-0.4275 | $0. |
| Soybeans | Konz | 1,000 | - | - | $-0.5000 | |
| Soybeans | Doe | 250 | $9.0000 | $9.5500 | $-0.5250 | $0. |
| Soybeans | Wett | 1,200 | - | $9.5000 | - | $0. |
| Corn | Johns | 2,500 | $3.7500 | $4.1000 | $-0.1325 | $0. |
| Corn | Johns | 2,300 | $3.5000 | $3.9500 | $-0.1775 | $0. |
| Corn | Tolben | 1,000 | $3.4900 | $3.8400 | $-0.0750 | $0. |
| Corn | Konz | 4,000 | - | $4.0000 | - | $0. |
| Corn | Brown | 1,500 | $3.7500 | $4.1000 | $0.0725 | $0. |

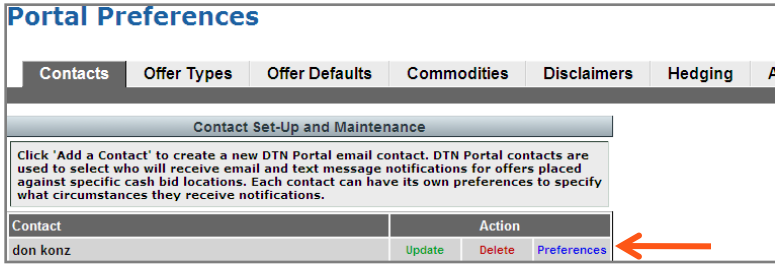
# Preferences Tab

- Setup **Disclaimers** and **Terms & Conditions**
- Select **Offer Types** per commodity & location
- Select **Buy or Sell producer options** per commodity & location
- Select **Delivery Methods** per commodity & location
- Setup who receives the **email alerts** per location
- Setup **Hedging Defaults**

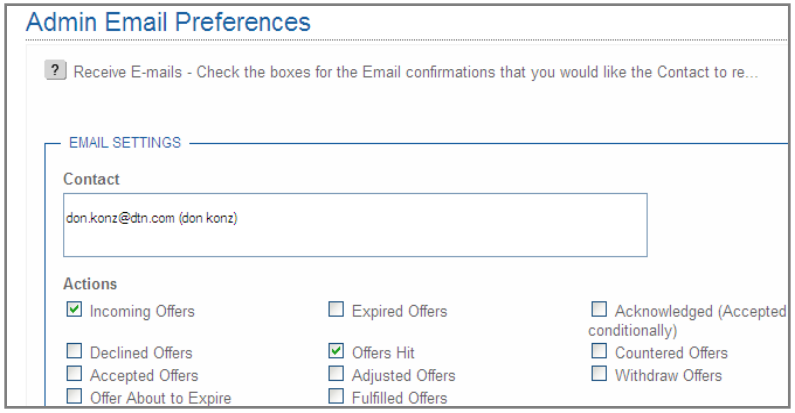


# Additional Preferences

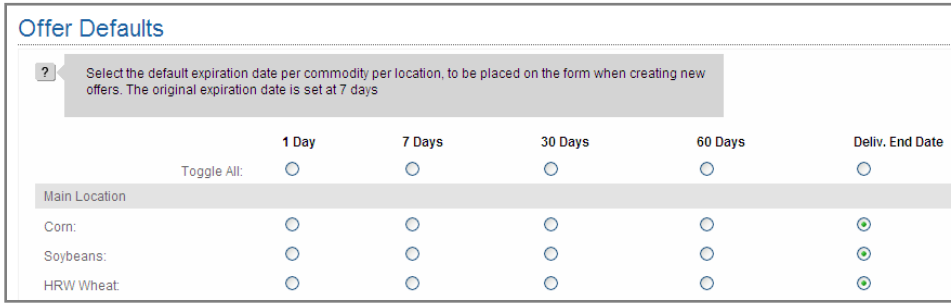
## Email Notifications and Offer Expiration Default




- **Email Notification Preferences**
  - From Contacts tab, go to contact 'Preferences'
  - Set Email notifications per Admin User or for all Admin Users
  - Set Email notifications per Producer or for all Producers



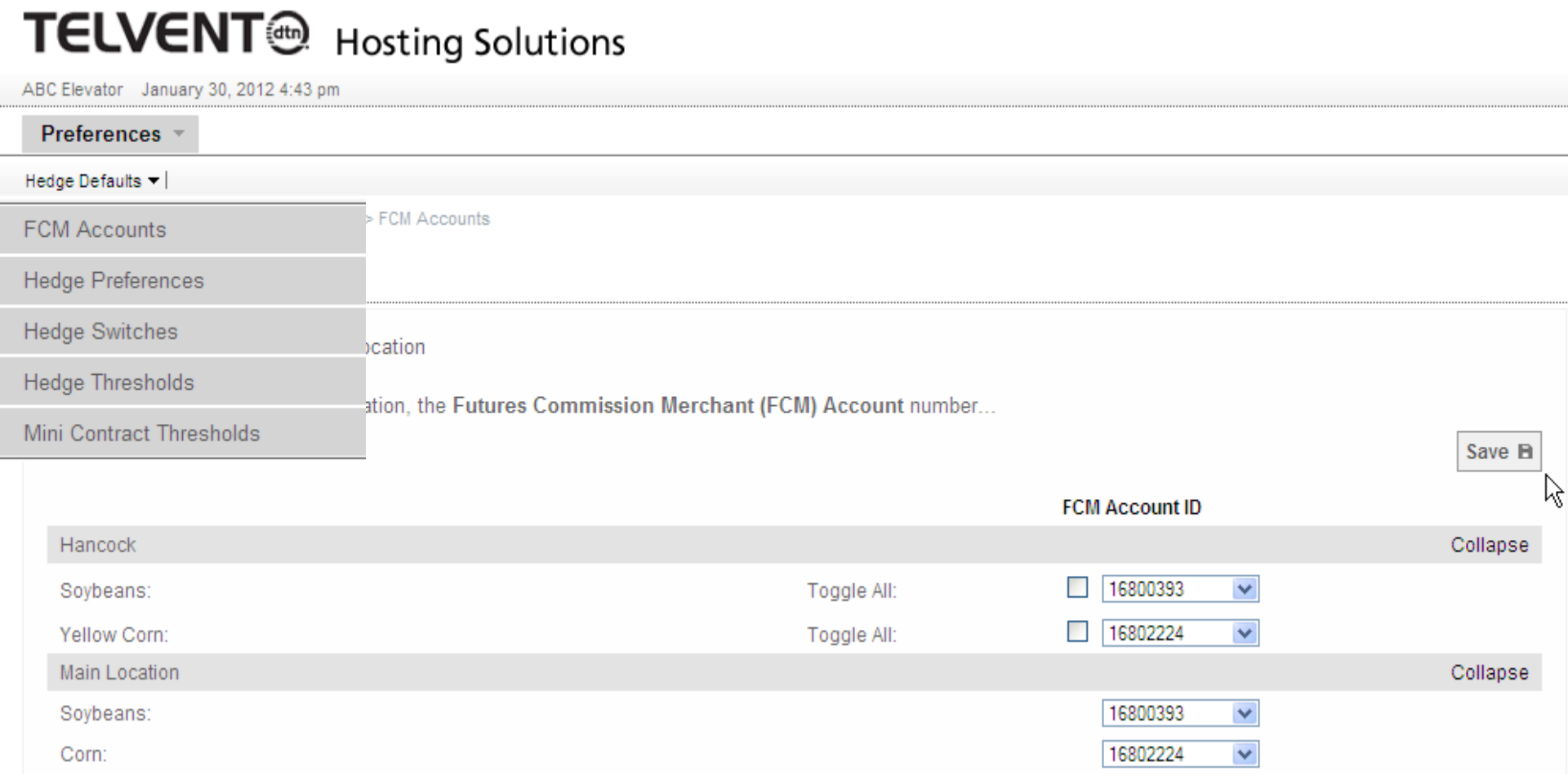

- **Offer Expiration Default**
  - From New Offer Defaults tab, select how long you want the default expiration date to extend past the date the offer is being submitted
  - Selecting 'Delivery End Date' would be equal to a 'Good Till Cancel'



# Hedge Defaults

## FCM Account Setup per Location per Commodity

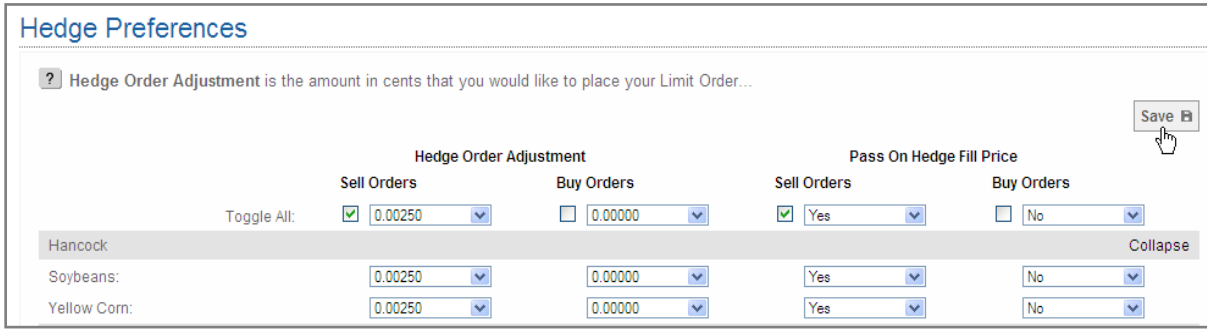
- You must setup the four different Hedge Defaults before Hedging will be activated (Mini Contracts is optional)

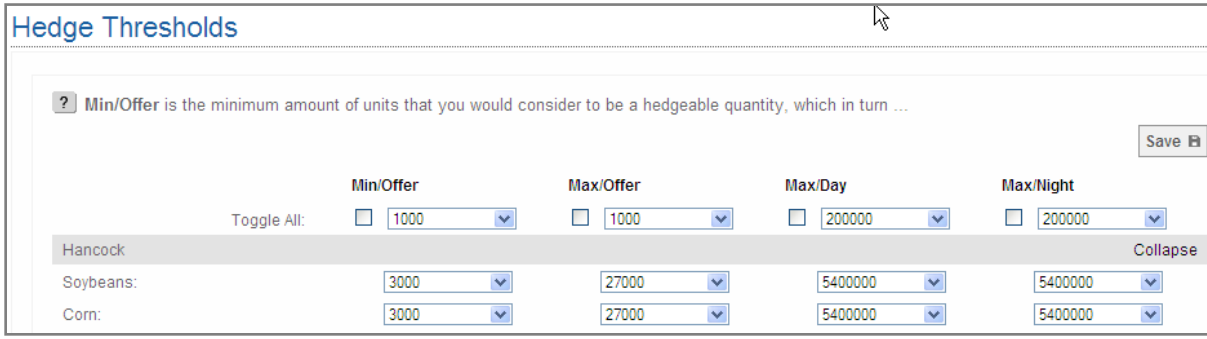


# Hedge Defaults

## Hedge Preferences & Hedge Thresholds

- **Hedge Order Adjustment**
  - Amount in cents that you would like to adjust your hedge order below the producers offer to sell, or above offer to buy
- **Pass on Hedge Fill Price**
  - If the order is filled at higher price then required by the offer, the higher price can be passed on to Producer. Great to use for '*at the market*' sells
- **Hedge Thresholds**
  - **Min/Offer** – Minimum size of an offer that will be E. Hedged
    - Also used to determine number of contracts for I.Hedging
    - I.Hedge will override threshold
  - **Max/Offer** – Max size of an offer that can be E. Hedged
    - Max is 9X Min/Offer to prevent fat-finger errors
    - I.Hedge will override threshold
  - **Max/Day** – Max number of units that can be E. Hedged during day session is 200X Max/Offer
  - **Max/Night** – Max number of units that can be E. Hedged during night session is 200X Max/Offer

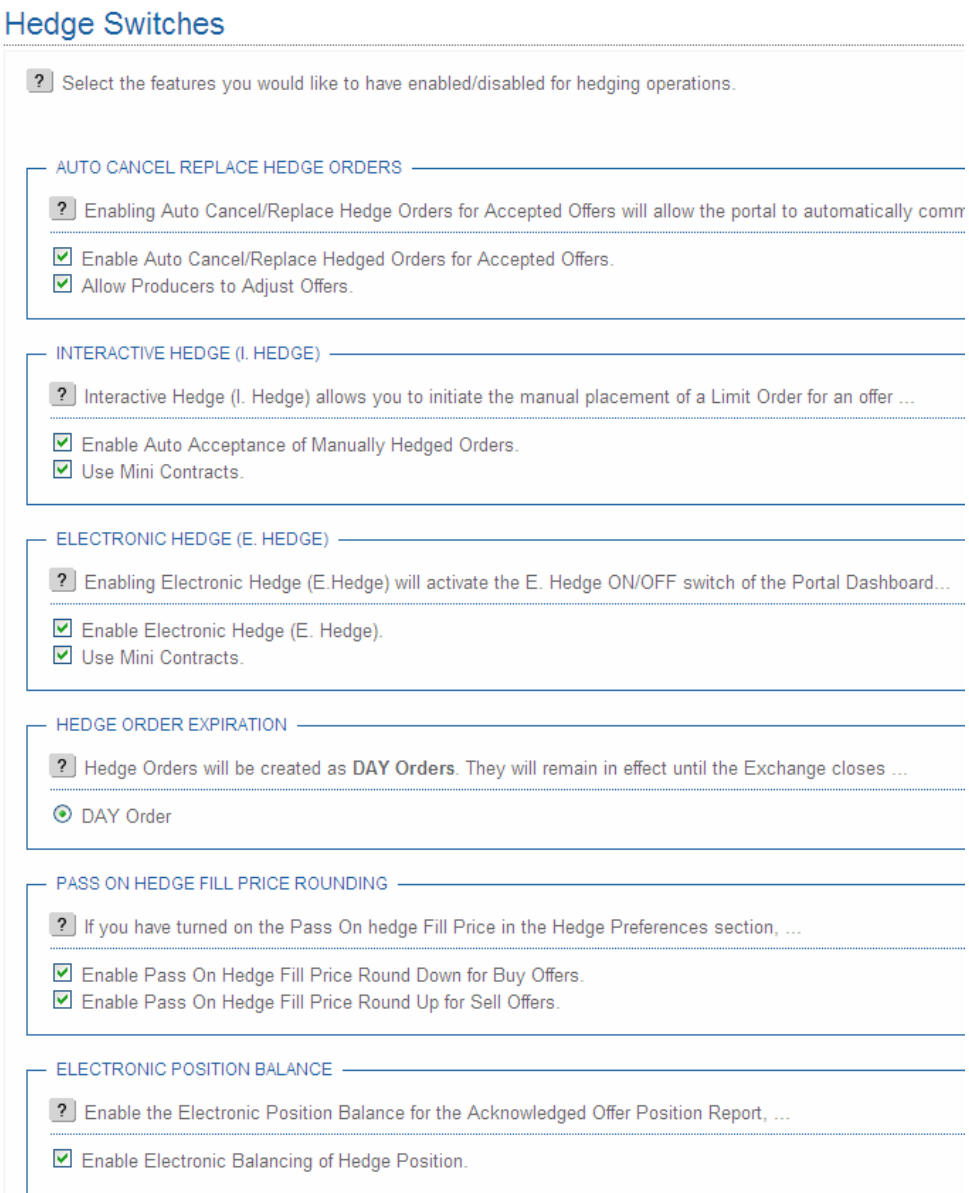


# Hedge Defaults

## Hedge Switches

- **Hedge Switches**
  - Auto Cancel/Replace Hedge Orders
    - Enable Auto Cancel/Replace/Accepted Offers
      - Acknowledged Offers are automatically cancelled and replaced with new orders if an basis or offer adjustment is made
    - Enable Producers to Adjust offers
  - Interactive Hedge (hands-on)
    - Enable auto Acceptance of hedged offers
    - Enable use of mini-contracts
  - Electronic Hedge (hands-free)
    - Enables ON/OFF switch on Dashboard
    - Enable use of mini-contracts
  - Hedge Order Expiration Default
    - Day Order
    - Future will have a Recurring Day Order (like a Good Till Date)
  - Pass On Hedge Fill Price
    - Enable Price Rounding
  - Enable Electronic Position Balance
    - Automatically reads Acknowledge Position Report Balances before determining whether a new offer needs to be E. Hedged

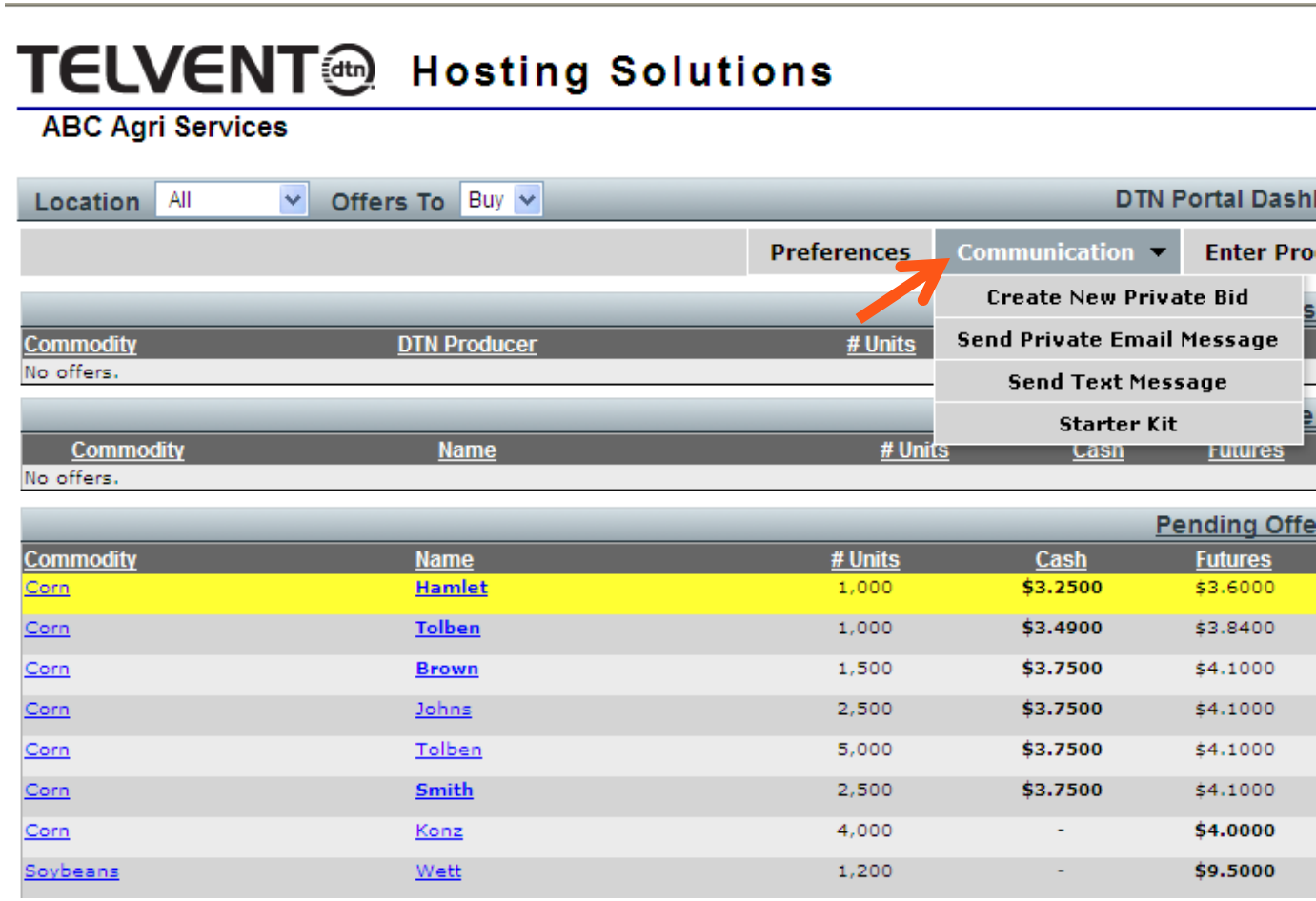


# Communication Tab

From Portal Dashboard

# Communication Tab

- Send **Private Emails**
- Send **Text Messages**
- Access promotional material for your portal in the **Starter Kit**
- Allows you to send **Private Cash or Basis Bids** to Groups or Individuals (zone bidding)



# Private Bids Page

## Private Cash Bid

**Location:** Demoville

**Bid Type:** Buy

**Commodity:** Corn

**Published Bid For:** Apr 15, 2010

**Offer Type:** Basis-Only

**Price:** $-0.3500

**Quantity:**

**Units:** Bushels

**Contact:**

**Delivery Method:** Delivered

**Delivery:** BETWEEN 04/01/2010

AND 04/15/2010

**Expires:** 04/20/2010 5 PM

**Send To:** Users

**Members:**

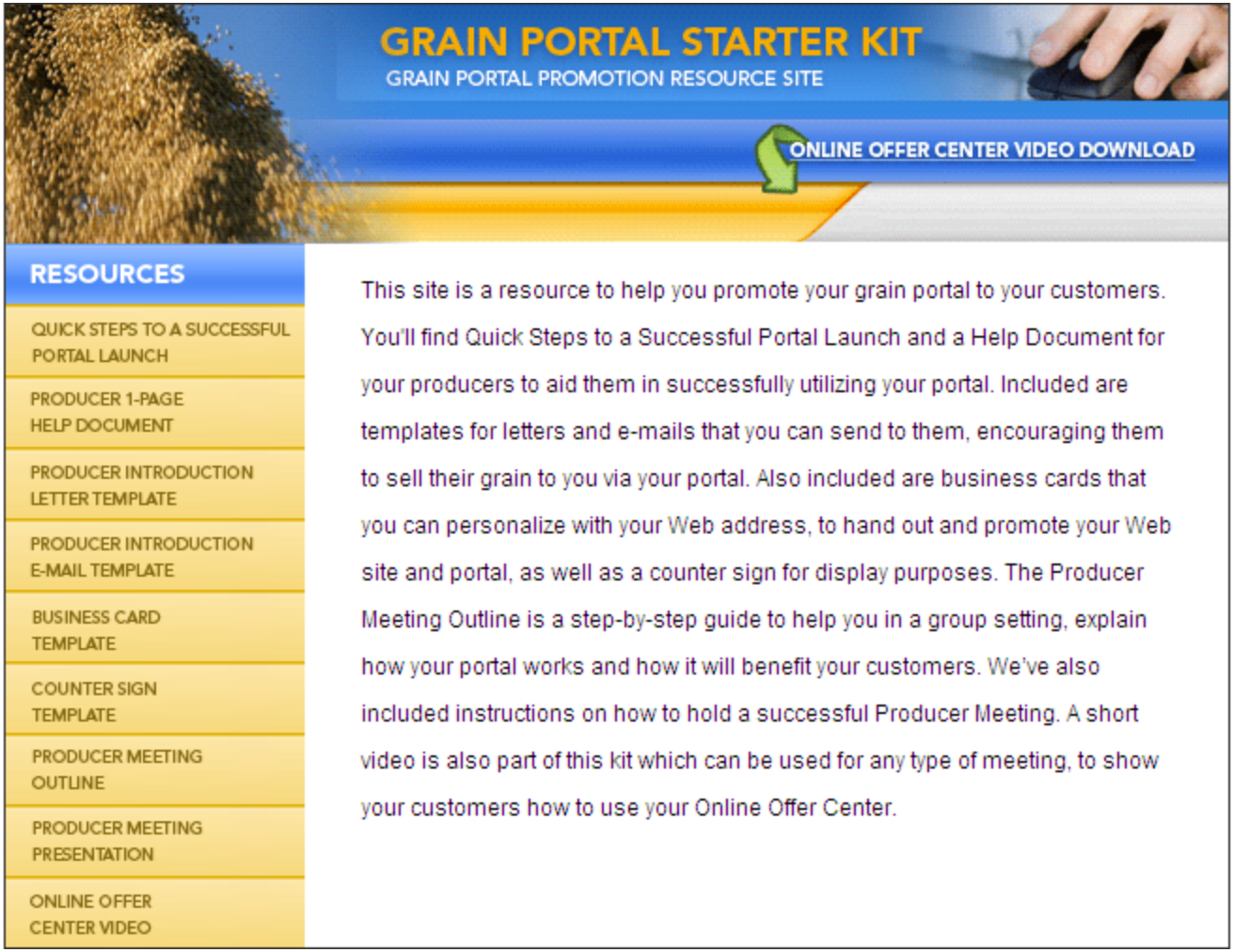
Alfala, Al
Browm, James
Brown, Charlie
Brown, James
Darren, Thomas

**Comments:**

Submit Cancel

# Starter Kit

- This page provides you with material to help promote your new portal

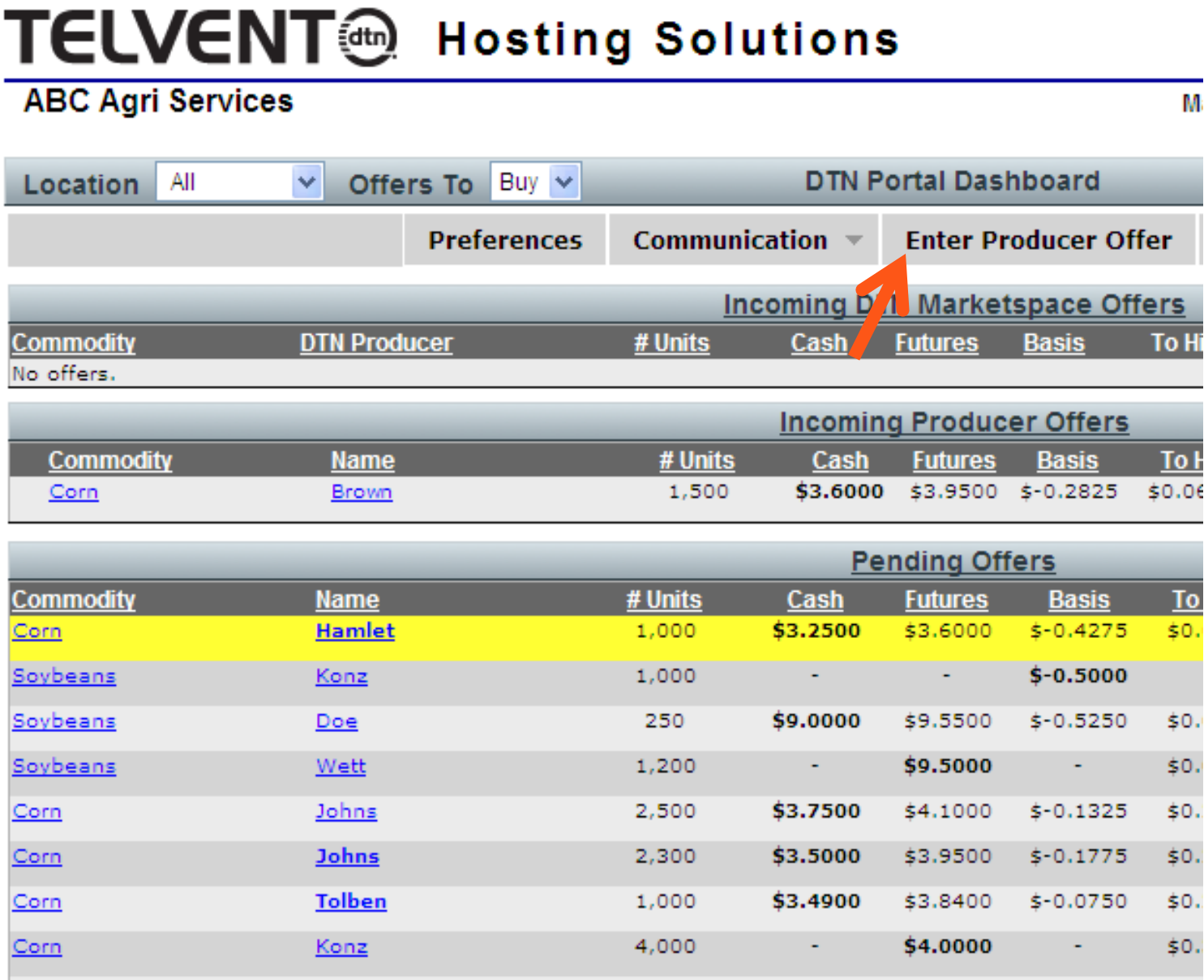


# Enter Producer Offer

From the Admin Dashboard on behalf of Producer

# Enter Producer Offers

Enter offers into the Portal by clicking the **Enter Producer Offer** tab



Enter New Producer Offer - Windows Internet Explorer

TELVENT dtn Hosting Solutions

ABC Agri Services

## Enter New Producer Offer

To enter a new producer offer, select the producer's user and the desired contract details, then click the Continue button.

To enter an offer from a user who does not have an account, select "New" in the User dropdown and fill out the First Name, LastName, and Email fields. All 3 fields are required for new user accounts.

| | |
|---|---|
| User: | |
| Location: | Demoville |
| Commodity: | Corn |
| Contract Delivery: | 4/15/10 |

Continue

Select the User (customer) that you are making the offer for

**4 ways to populate User list**

- Import your customer list via spreadsheet
- Rely on users to create their own account online
- Enter manually by selecting 'New' from the User list
- Use the integrated solution with your accounting package

Enter New Producer Offer - Windows Internet Explorer

TELVENT dtn Hosting Solutions

ABC Agri Services

## Enter New Producer Offer

To enter a new producer offer, select the producer's user and the desired contract details, then click the Continue button.

To enter an offer from a user who does not have an account, select "New" in the User dropdown and fill out the First Name, LastName, and Email fields. All 3 fields are required for new user accounts.

| | |
|---|---|
| User: | New |
| First Name: | |
| Last Name: | |
| Email: | don.konz@dtn.com |
| Location: | Demoville |
| Commodity: | Corn |
| Contract Delivery: | 4/15/10 |

Continue

- Enter First Name, Last Name and email address
- If email is unknown, it will use the email of the admin entering the offer
- Continue with offer

Enter New Producer Offer - Windows Internet Explorer

TELVENT dtn Hosting Solutions

ABC Agri Services

## Enter New Producer Offer

To enter a new producer offer, select the producer's user and the desired contract details, then click the Continue button.

To enter an offer from a user who does not have an account, select "New" in the User dropdown and fill out the First Name, LastName, and Email fields. All 3 fields are required for new user accounts.

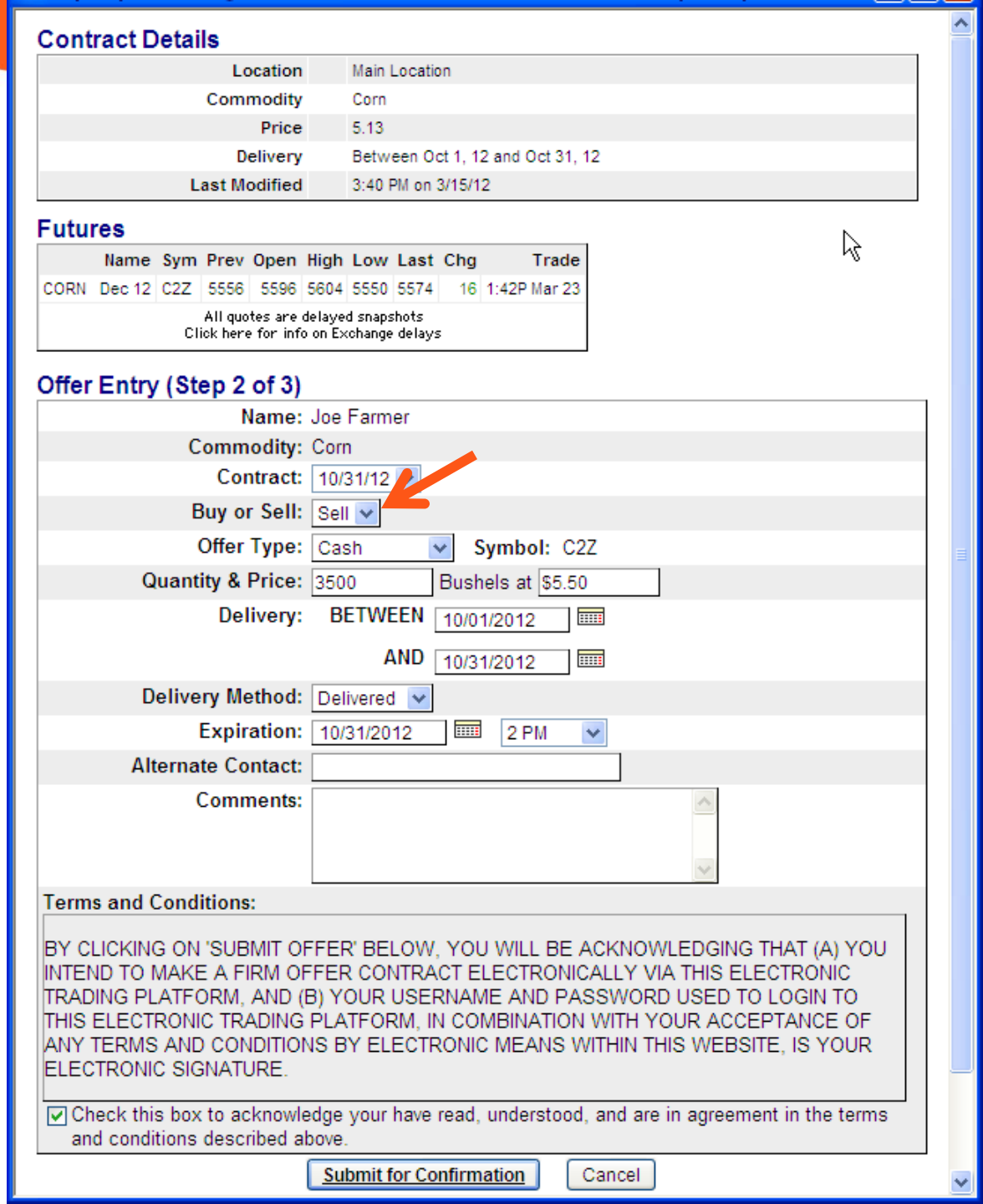
| | |
|---|---|
| **User:** | New |
| **First Name:** | Joe |
| **Last Name:** | Smith |
| **Email:** | joesmith@net.com |
| **Location:** | Demoville |
| **Commodity:** | Corn |
| **Contract Delivery:** | 10/31/10 |

Continue

# Make Offer Form

Most of the data will self populate

- **Select Offer Type**
  - Cash
  - Futures Only
  - Basis Only



# Make Offer Form

Most of the data will self populate

- **Select Offer Type**
  - Cash
  - Futures Only
  - Basis Only
- **Enter Quantity**

## Contract Details

| | |
|---|---|
| Location | Main Location |
| Commodity | Corn |
| Price | 5.13 |
| Delivery | Between Oct 1, 12 and Oct 31, 12 |
| Last Modified | 3:40 PM on 3/15/12 |

## Futures

| | Name | Sym | Prev | Open | High | Low | Last | Chg | Trade |
|---|---|---|---|---|---|---|---|---|---|
| CORN | Dec 12 | C2Z | 5556 | 5596 | 5604 | 5550 | 5574 | 16 | 1:42P Mar 23 |

All quotes are delayed snapshots
Click here for info on Exchange delays

## Offer Entry (Step 2 of 3)

Name: Joe Farmer
Commodity: Corn
Contract: 10/31/12
Buy or Sell: Sell
Offer Type: Cash  Symbol: C2Z
Quantity & Price: 3500 Bushels at $5.50
Delivery: BETWEEN 10/01/2012
AND 10/31/2012
Delivery Method: Delivered
Expiration: 10/31/2012 2 PM
Alternate Contact:
Comments:

**Terms and Conditions:**

BY CLICKING ON 'SUBMIT OFFER' BELOW, YOU WILL BE ACKNOWLEDGING THAT (A) YOU INTEND TO MAKE A FIRM OFFER CONTRACT ELECTRONICALLY VIA THIS ELECTRONIC TRADING PLATFORM, AND (B) YOUR USERNAME AND PASSWORD USED TO LOGIN TO THIS ELECTRONIC TRADING PLATFORM, IN COMBINATION WITH YOUR ACCEPTANCE OF ANY TERMS AND CONDITIONS BY ELECTRONIC MEANS WITHIN THIS WEBSITE, IS YOUR ELECTRONIC SIGNATURE.

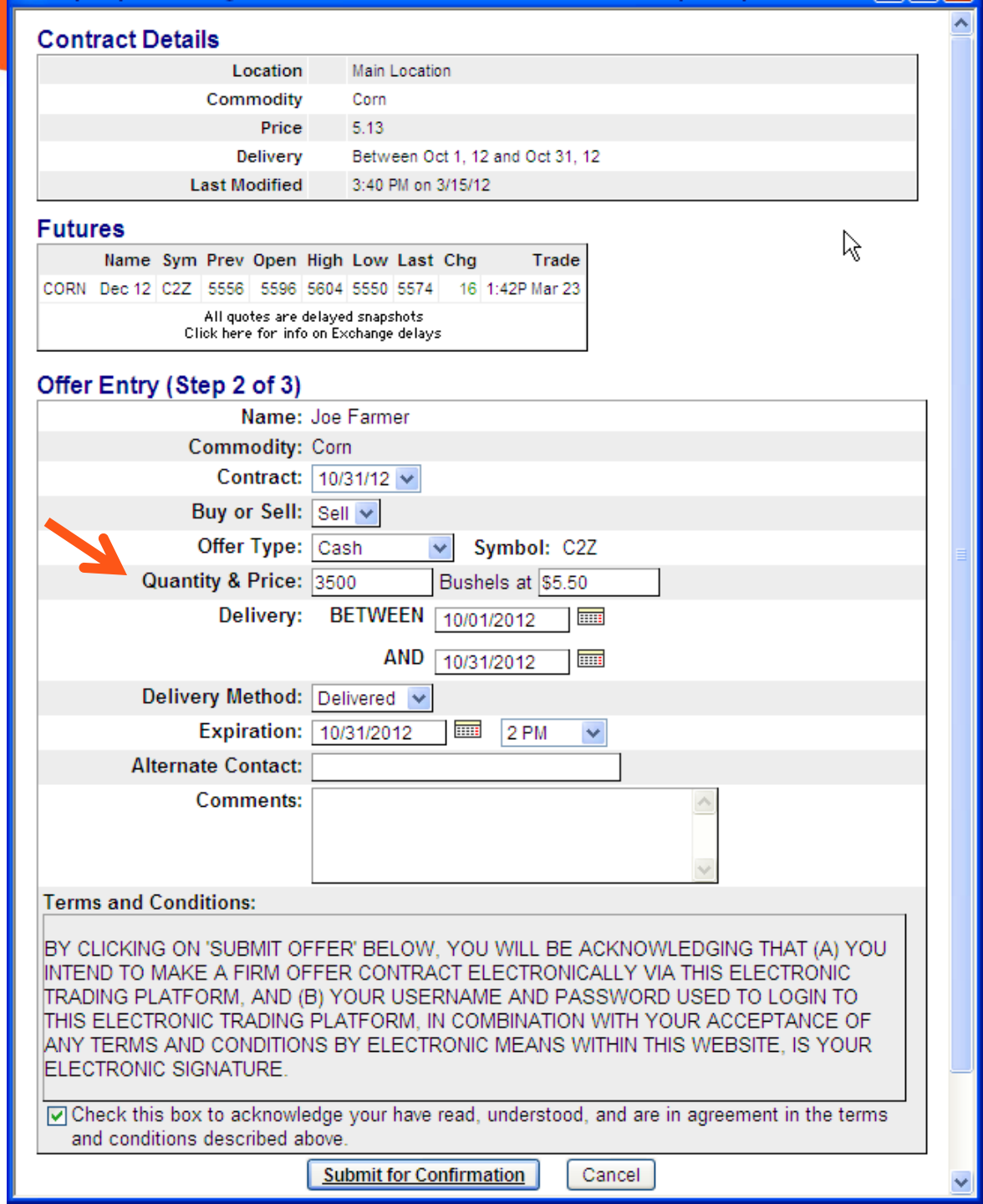
☑ Check this box to acknowledge your have read, understood, and are in agreement in the terms and conditions described above.

Submit for Confirmation  Cancel

# Make Offer Form

Most of the data will self populate

- **Select Offer Type**
  - Cash
  - Futures Only
  - Basis Only
- **Enter Quantity**
- **Set Offer Price**
  - Field will display current posted price of offer type selected.
  - Enter Offer price
  - You can enter a 1 if making an *'at the market'* offer.
    - Quantity must be above Min Hedge Threshold
    - Pass On Fill switch enabled.



**Contract Details**

| | |
|---|---|
| Location | Main Location |
| Commodity | Corn |
| Price | 5.13 |
| Delivery | Between Oct 1, 12 and Oct 31, 12 |
| Last Modified | 3:40 PM on 3/15/12 |

**Futures**

| | Name | Sym | Prev | Open | High | Low | Last | Chg | Trade |
|---|---|---|---|---|---|---|---|---|---|
| CORN | Dec 12 | C2Z | 5556 | 5596 | 5604 | 5550 | 5574 | 16 | 1:42P Mar 23 |

All quotes are delayed snapshots
Click here for info on Exchange delays

**Offer Entry (Step 2 of 3)**

Name: Joe Farmer
Commodity: Corn
Contract: 10/31/12
Buy or Sell: Sell
Offer Type: Cash  Symbol: C2Z
Quantity & Price: 3500 Bushels at $5.50
Delivery: BETWEEN 10/01/2012
AND 10/31/2012
Delivery Method: Delivered
Expiration: 10/31/2012 2 PM
Alternate Contact:
Comments:

Terms and Conditions:

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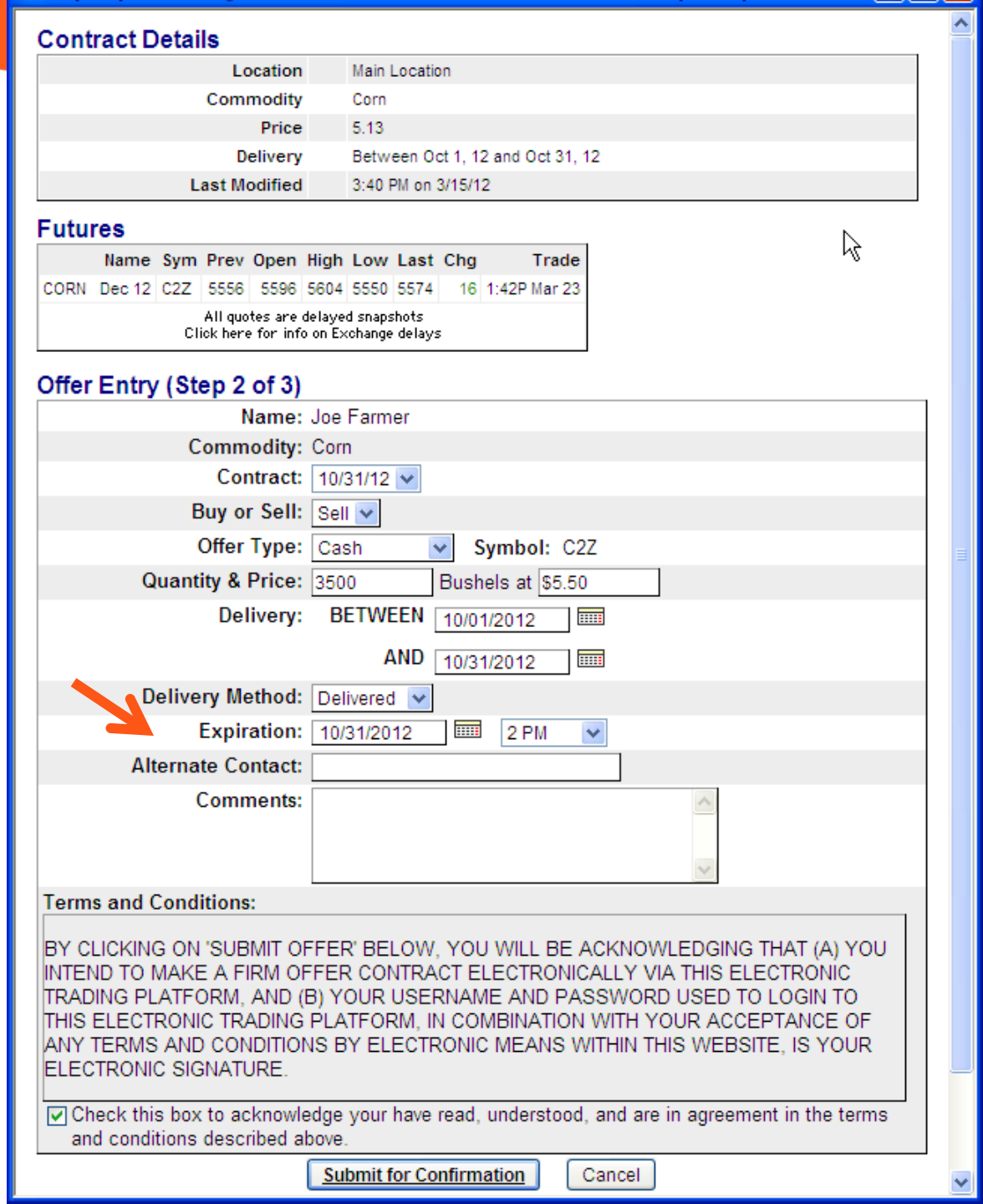
Submit for Confirmation  Cancel

# Make Offer Form

Most of the data will self populate

- **Select Offer Type**
  - Cash
  - Futures Only
  - Basis Only
- **Enter Quantity**
- **Set Offer Price**
  - Field will display current posted price of offer type selected
  - Enter Offer price
  - You can enter a 1 if making an *'at the market'* offer.
    - Quantity must be above Min Hedge Threshold
    - Pass On Fill switch enabled.
- **Set Expiration**
  - Default is 7 days from the day that the offer is being submitted
  - Customizable Offer Expiration Default setting (ex. End of delivery period)



**Contract Details**

| | |
|---|---|
| Location | Main Location |
| Commodity | Corn |
| Price | 5.13 |
| Delivery | Between Oct 1, 12 and Oct 31, 12 |
| Last Modified | 3:40 PM on 3/15/12 |

**Futures**

| | Name | Sym | Prev | Open | High | Low | Last | Chg | Trade |
|---|---|---|---|---|---|---|---|---|---|
| CORN | Dec 12 | C2Z | 5556 | 5596 | 5604 | 5550 | 5574 | 16 | 1:42P Mar 23 |

All quotes are delayed snapshots
Click here for info on Exchange delays

**Offer Entry (Step 2 of 3)**

Name: Joe Farmer
Commodity: Corn
Contract: 10/31/12
Buy or Sell: Sell
Offer Type: Cash Symbol: C2Z
Quantity & Price: 3500 Bushels at $5.50
Delivery: BETWEEN 10/01/2012
AND 10/31/2012
Delivery Method: Delivered
Expiration: 10/31/2012 2 PM
Alternate Contact:
Comments:

Terms and Conditions:

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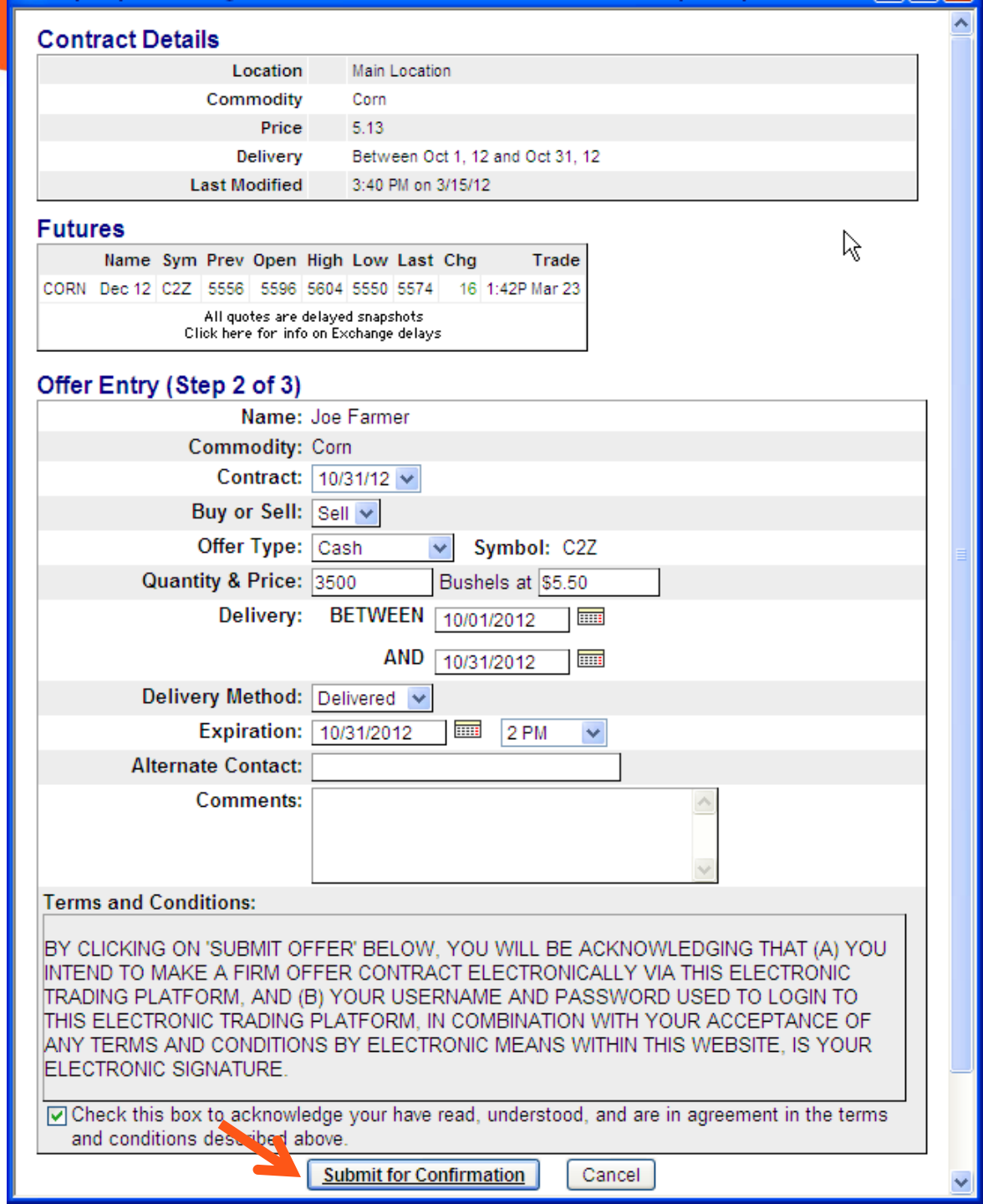
☑ Check this box to acknowledge your have read, understood, and are in agreement in the terms and conditions described above.

Submit for Confirmation | Cancel

# Make Offer Form

Most of the data will self populate

- **Select Offer Type**
  - Cash
  - Futures Only
  - Basis Only
- **Enter Quantity**
- **Set Offer Price**
  - Field will display current posted price of offer type selected
  - Enter Offer price
  - You can enter a 1 if making an *'at the market'* offer.
    - Quantity must be above Min Hedge Threshold
    - Pass On Fill switch enabled.
- **Set Expiration**
  - Default is 7 days from the day that the offer is being submitted
  - Customizable Offer Expiration Default setting (ex. End of delivery period)
- **Submit for Confirmation**



**Contract Details**

| | |
|---|---|
| Location | Main Location |
| Commodity | Corn |
| Price | 5.13 |
| Delivery | Between Oct 1, 12 and Oct 31, 12 |
| Last Modified | 3:40 PM on 3/15/12 |

**Futures**

| | Name | Sym | Prev | Open | High | Low | Last | Chg | Trade |
|---|---|---|---|---|---|---|---|---|---|
| CORN | Dec 12 | C2Z | 5556 | 5596 | 5604 | 5550 | 5574 | 16 | 1:42P Mar 23 |

All quotes are delayed snapshots
Click here for info on Exchange delays

**Offer Entry (Step 2 of 3)**

Name: Joe Farmer
Commodity: Corn
Contract: 10/31/12
Buy or Sell: Sell
Offer Type: Cash  Symbol: C2Z
Quantity & Price: 3500 Bushels at $5.50
Delivery: BETWEEN 10/01/2012
AND 10/31/2012
Delivery Method: Delivered
Expiration: 10/31/2012 2 PM
Alternate Contact:
Comments:

Terms and Conditions:

BY CLICKING ON 'SUBMIT OFFER' BELOW, YOU WILL BE ACKNOWLEDGING THAT (A) YOU INTEND TO MAKE A FIRM OFFER CONTRACT ELECTRONICALLY VIA THIS ELECTRONIC TRADING PLATFORM, AND (B) YOUR USERNAME AND PASSWORD USED TO LOGIN TO THIS ELECTRONIC TRADING PLATFORM, IN COMBINATION WITH YOUR ACCEPTANCE OF ANY TERMS AND CONDITIONS BY ELECTRONIC MEANS WITHIN THIS WEBSITE, IS YOUR ELECTRONIC SIGNATURE.

☑ Check this box to acknowledge your have read, understood, and are in agreement in the terms and conditions described above.

Submit for Confirmation  Cancel

# Integrated Hedging

## Increase Efficiency and Eliminate Slippage

- Integrated Hedging allows you to **Finalize, Acknowledge** and **Hedge Offer in one step,** based on Admin User Authorization level
  - **Write Offer Admin**
    - Can only Finalize Offer
      - Will be E. Hedged if switch ON
  - **Portal Admin**
    - Finalize Offer
      - Will be E. Hedged if switch ON
    - Finalize and Acknowledge
      - Offer goes directly to Acknowledged Offer status
      - Never E. Hedged
  - **Hedge Admin**
    - Finalize Offer
      - Will be E. Hedged if switch ON
    - Finalize and Acknowledge
      - Same as Portal Admin
    - Finalize, Acknowledge & I. Hedge offer in one step

**Contract Details**

| | |
|---|---|
| Location | Main Location |
| Commodity | Corn |
| Price | 5.13 |
| Delivery | Between Oct 1, 12 and Oct 31, 12 |
| Last Modified | 3:40 PM on 3/15/12 |

**Futures**

| | Name | Sym | Prev | Open | High | Low | Last | Chg | Trade |
|---|---|---|---|---|---|---|---|---|---|
| CORN | Dec 12 | C2Z | 5556 | 5596 | 5604 | 5550 | 5574 | 16 | 1:42P Mar 23 |

All quotes are delayed snapshots
Click here for info on Exchange delays

**Confirm Offer (Step 3 of 3)**

| | |
|---|---|
| Name: | Joe Farmer |
| Commodity: | Corn |
| Contract: | 10/31/12 |
| Buy or Sell: | Sell |
| Offer Type: | Cash Symbol: C2Z |
| Quantity & Price: | 3500 Bushels at $5.50 |
| Delivery: | Between Oct 1, 2012 and Oct 31, 2012 |
| Delivery Method: | Delivered (CIF) |
| Expiration: | Oct 31, 2012 2 PM |
| Alternate Contact: | |
| Comments: | |

Finalize Offer | Finalize and Hedge | Finalize and Acknowledge | Back | Cancel

# Confirmation Email

**New Offer 237929 Confirmation**

Joe Smith [DTNMarketspace@dtn.com]

Sent: Fri 4/9/2010 10:27 PM

To: Don Konz

You and the Producer will each receive an email or text message confirming the offer

| Original Offer Details | |
|---|---|
| **Offer ID:** | 237929 |
| **Customer ID:** | |
| **Producer Contact:** | Joe Smith |
| **Agribusiness Name:** | Grain Company of America |
| **Agribusiness Location:** | Demoville |
| **Status:** | Original |
| **Commodity:** | Corn |
| **Buy or Sell:** | Sell |
| **Offer Type:** | Cash |
| **Price:** | $3.7500 |
| **Quantity:** | 2500 Bushels |
| **Delivery Method:** | Delivered |
| **Delivery Timeframe:** | Oct 1, 2010 to Oct 31, 2010 |
| **Offer Expires:** | Oct 31, 2010 2:00 PM |
| **Offer Date:** | Apr 9, 2010 10:26 PM |
| **Comments:**<br>Created by Site Administrator. | |

NOTICE: This email message is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message. This communication is governed by the DTN Disclaimer set out at http://agnews.dtn.com/MarketspaceDisclaimer.cfm.

The offer will appear in the Incoming Producer Offer section.
Offers that your producers submit from your website will also appear here as well if E.Hedge is OFF and offer is below threshold
The Alert pane will notify you of any new events in your portal that need attention. It has the same Open, Dismiss, Snooze and time interval features as MS Outlook

**Attention**

1 New User Request
1 Incoming Offer

Open Item | Dismiss
15 Minutes | Snooze

TELVENT dtn Hosting So

Offer Search: Enter Offer # or Name Go

March 20, 2012 10:55 AM

Demo Grain Company

Main Menu | View Home Page | User Guide | FAQs | Support

Location All | Offers To Buy | DTN Portal Dashboard | E-Hedge: ON OFF | Export Offers

Preferences | Communication | Enter Producer Offer | Tools | Help | Reports

**Incoming DTN Marketspace Offers**

| Offer ID | Commodity | DTN Producer | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| No offers. | | | | | | | | | | | | | | |

**Incoming Producer Offers**

| Offer ID | Commodity | Name | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 300484 | Soybeans | Farmer, Joe | | 3,000 | 12.7500 | 13.15 | -0.3600 | -0.40 | S2X | 0.0400 | 10/31/12 | D | Demoville | |

**Acknowledged Offers**

| Offer ID | Commodity | Name | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 299804 | Soybeans | Konz, Don | ✓ | 2,000 | 13.00 | 13.30 | -0.1350 | -0.30 | S2X | 0.0000 | 10/31/12 | D | Main Lo... | |
| 300174 | Soybeans | John, Jimmy | | 1,000 | 13.5000 | 13.5550 | 0.0050 | -0.0550 | S2K | 0.0600 | 4/30/12 | D | Main Lo... | |
| 299799 | Soybeans | Token, Alec | ✓ | 3,000 | 13.00 | 13.40 | -0.1100 | -0.40 | S2X | 0.2900 | 10/31/12 | D | Demoville | |
| 299809 | Soybeans | John, Jimmy | | 2,000 | 13.00 | 13.40 | -0.1100 | -0.40 | S2X | 0.2900 | 10/31/12 | D | Demoville | |
| 299794 | Corn | Johnson, ... | ✓ | 4,000 | 5.5000 | 5.95 | -0.1400 | -0.45 | C2Z | 0.3100 | 10/31/12 | P | Main Lo... | |
| 300489 | Corn | Konz, Don | ✓ | 10,000 | 5.5000 | 5.95 | -0.1400 | -0.45 | C2Z | 0.3100 | 10/31/12 | D | Main Lo... | |
| 299884 | Corn | johnson, ... | ✓ | 4,000 | 6.5000 | 6.85 | -0.0150 | -0.35 | C2K | 0.3350 | 3/31/12 | D | Demoville | |
| 299454 | Corn | Driscoll,... | ✓ | 4,000 | 6.7500 | 7.05 | 0.2350 | -0.30 | C2K | 0.5350 | 4/30/12 | D | Demoville | |

**Accepted Offers**

| Offer ID | Commodity | Name | H | # Units | Price | Delivery | Location | Accepted |
|---|---|---|---|---|---|---|---|---|
| 300209 | Corn | Casa... | ✓ | 5,000 | 6.3400 | 3/31/12 | Demov... | 3/20/12 |

**Outgoing Counter Offers**

| Offer ID | Commodity | Name | # Units | Price | * | Delivery | Location | Action |
|---|---|---|---|---|---|---|---|---|
| No offers. | | | | | | | | |

**Total Bought**

| Commodity | Type | # Units Bought | Average Price |
|---|---|---|---|
| Corn | Cash | 5,000 | $6.34 |

**Outgoing Private Bids**

| Commodity | # Units | Cash | Basis | Location | Expires |
|---|---|---|---|---|---|
| No offers. | | | | | |

Incoming Producer Offers that are not 'at the money' (To Hit @ 0) should be 'Acknowledged' as a firm offer (AC) or Hedged (H)
This will move them to Acknowledged Offers where they will be monitored for you. The Incoming Offer Alert will then disappear
An email will automatically be sent to you and the producer notifying you that the offer has been acknowledged as AC

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Offer Search: Enter Offer # or Name Go

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Demo Grain Company

Location All | Offers To Buy | DTN Portal Dashboard | E-Hedge: ON OFF | Export Offers

Preferences | Communication | Enter Producer Offer | Tools | Help | Reports

## Incoming DTN Marketspace Offers

| Offer ID | Commodity | DTN Producer | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| No offers. | | | | | | | | | | | | | | |

## Incoming Producer Offers

| Offer ID | Commodity | Name | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 300484 | Soybeans | Farmer, Joe | | 3,000 | 12.7500 | 13.15 | -0.3600 | -0.40 | S2X | 0.0400 | 10/31/12 | D | Demoville | |

A
AC
H
C
D
W

## Acknowledged Offers

| Offer ID | Commodity | Name | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 299804 | Soybeans | Konz, Don | ✓ | 2,000 | 13.00 | 13.30 | -0.1350 | -0.30 | S2X | 0.0000 | 10/31/12 | D | Main Lo... | |
| 300174 | Soybeans | John, Jimmy | | 1,000 | 13.5000 | 13.5550 | 0.0050 | -0.0550 | S2K | 0.0600 | 4/30/12 | D | Main Lo... | |
| 299799 | Soybeans | Token, Alec | ✓ | 3,000 | 13.00 | 13.40 | -0.1100 | -0.40 | S2X | 0.2900 | 10/31/12 | D | Demoville | |
| 299809 | Soybeans | John, Jimmy | | 2,000 | 13.00 | 13.40 | -0.1100 | -0.40 | S2X | 0.2900 | 10/31/12 | D | Demoville | |
| 299794 | Corn | Johnson, ... | ✓ | 4,000 | 5.5000 | 5.95 | -0.1400 | -0.45 | C2Z | 0.3100 | 10/31/12 | P | Main Lo... | |
| 300489 | Corn | Konz, Don | ✓ | 10,000 | 5.5000 | 5.95 | -0.1400 | -0.45 | C2Z | 0.3100 | 10/31/12 | D | Main Lo... | |
| 299884 | Corn | johnson, ... | ✓ | 4,000 | 6.5000 | 6.85 | -0.0150 | -0.35 | C2K | 0.3350 | 3/31/12 | D | Demoville | |
| 299454 | Corn | Driscoll,... | ✓ | 4,000 | 6.7500 | 7.05 | 0.2350 | -0.30 | C2K | 0.5350 | 4/30/12 | D | Demoville | |

## Accepted Offers

| Offer ID | Commodity | Name | H | # Units | Price | Delivery | Location | Accepted |
|---|---|---|---|---|---|---|---|---|
| 300209 | Corn | Casa... | ✓ | 5,000 | 6.3400 | 3/31/12 | Demov... | 3/20/12 |

## Outgoing Counter Offers

| Offer ID | Commodity | Name | # Units | Price | * | Delivery | Location | Action |
|---|---|---|---|---|---|---|---|---|
| No offers. | | | | | | | | |

## Total Bought

| Commodity | Type | # Units Bought | Average Price |
|---|---|---|---|
| Corn | Cash | 5,000 | $6.34 |

## Outgoing Private Bids

| Commodity | # Units | Cash | Basis | Location | Expires |
|---|---|---|---|---|---|
| No offers. | | | | | |

The Portal will manage in real-time, how close the offers are to hitting and keep the Futures required of cash offers in sync with your website basis changes.
Likewise, when a hedge order is associated with the offer, it will keep the hedge order in sync with any changes to the offer as well, including the required Futures price of the offer

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Location All | Offers To Buy | DTN Portal Dashboard | E-Hedge: ON OFF | Export Offers

Preferences | Communication | Enter Producer Offer | Tools | Help | Reports

**Incoming DTN Marketspace Offers**

| Offer ID | Commodity | DTN Producer | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| No offers. | | | | | | | | | | | | | | |

**Incoming Producer Offers**

| Offer ID | Commodity | Name | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 300484 | Soybeans | Farmer, Joe | | 3,000 | 12.7500 | 13.15 | 0.3600 | -0.40 | S2X | 0.0400 | 10/31/12 | D | Demoville | |

**Acknowledged Offers**

| Offer ID | Commodity | Name | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 299804 | Soybeans | Konz, Don | ✓ | 2,000 | 13.00 | 13.30 | -0.1350 | -0.30 | S2X | 0.0000 | 10/31/12 | D | Main Lo... | |
| 300174 | Soybeans | John, Jimmy | | 1,000 | 13.5000 | 13.5550 | 0.0050 | -0.0550 | S2K | 0.0600 | 4/30/12 | D | Main Lo... | |
| 299799 | Soybeans | Token, Alec | ✓ | 3,000 | 13.00 | 13.40 | -0.1100 | -0.40 | S2X | 0.2900 | 10/31/12 | D | Demoville | |
| 299809 | Soybeans | John, Jimmy | | 2,000 | 13.00 | 13.40 | -0.1100 | -0.40 | S2X | 0.2900 | 10/31/12 | D | Demoville | |
| 299794 | Corn | Johnson, ... | ✓ | 4,000 | 5.5000 | 5.95 | -0.1400 | -0.45 | C2Z | 0.3100 | 10/31/12 | P | Main Lo... | |
| 300489 | Corn | Konz, Don | ✓ | 10,000 | 5.5000 | 5.95 | -0.1400 | -0.45 | C2Z | 0.3100 | 10/31/12 | D | Main Lo... | |
| 299884 | Corn | johnson, ... | ✓ | 4,000 | 6.5000 | 6.85 | -0.0150 | -0.35 | C2K | 0.3350 | 3/31/12 | D | Demoville | |
| 299454 | Corn | Driscoll,... | ✓ | 4,000 | 6.7500 | 7.05 | 0.2350 | -0.30 | C2K | 0.5350 | 4/30/12 | D | Demoville | |

**Accepted Offers**

| Offer ID | Commodity | Name | H | # Units | Price | Delivery | Location | Accepted |
|---|---|---|---|---|---|---|---|---|
| 300209 | Corn | Casa... | ✓ | 5,000 | 6.3400 | 3/31/12 | Demov... | 3/20/12 |

**Outgoing Counter Offers**

| Offer ID | Commodity | Name | # Units | Price | * | Delivery | Location | Action |
|---|---|---|---|---|---|---|---|---|
| No offers. | | | | | | | | |

**Total Bought**

| Commodity | Type | # Units Bought | Average Price |
|---|---|---|---|
| Corn | Cash | 5,000 | $6.34 |

**Outgoing Private Bids**

| Commodity | # Units | Cash | Basis | Location | Expires |
|---|---|---|---|---|---|
| No offers. | | | | | |

The 'To Hit' column will read '0' and the offer will be highlighted in yellow when it has been reached. If a hedge order is associated with the offer, the checkmark will 'fill in', indicating it has filled. The Hedge Admin will also receive an email/text of the filled order. You will also receive an email/text alert. The producer **will not be notified** of his offer hitting until you take the Action to Accept (A) the offer

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Location All | Offers To Buy | DTN Portal Dashboard | E-Hedge: ON OFF | Export Offers

Preferences | Communication | Enter Producer Offer | Tools | Help | Reports

**Incoming DTN Marketspace Offers**

| Offer ID | Commodity | DTN Producer | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| No offers. | | | | | | | | | | | | | | |

**Incoming Producer Offers**

| Offer ID | Commodity | Name | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 300484 | Soybeans | Farmer, Joe | | 3,000 | 12.7500 | 13.15 | -0.3600 | -0.40 | S2X | 0.0400 | 10/31/12 | D | Demoville | |

**Acknowledged Offers**

| Offer ID | Commodity | Name | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 299804 | Soybeans | Konz, Don | ✓ | 2,000 | 13.00 | 13.30 | -0.1350 | -0.30 | S2X | 0.0000 | 10/31/12 | D | Main Lo... | |
| 300174 | Soybeans | John, Jimmy | | 1,000 | 13.5000 | 13.5550 | 0.0050 | -0.0550 | S2K | 0.0600 | 4/30/12 | D | Main Lo... | A |
| 299799 | Soybeans | Token, Alec | ✓ | 3,000 | 13.00 | 13.40 | -0.1100 | -0.40 | S2X | 0.2900 | 10/31/12 | D | Demoville | AC |
| 299809 | Soybeans | John, Jimmy | | 2,000 | 13.00 | 13.40 | -0.1100 | -0.40 | S2X | 0.2900 | 10/31/12 | D | Demoville | C |
| 299794 | Corn | Johnson, ... | ✓ | 4,000 | 5.5000 | 5.95 | -0.1400 | -0.45 | C2Z | 0.3100 | 10/31/12 | P | Main Lo... | ADJ |
| 300489 | Corn | Konz, Don | ✓ | 10,000 | 5.5000 | 5.95 | -0.1400 | -0.45 | C2Z | 0.3100 | 10/31/12 | D | Main Lo... | D |
| 299884 | Corn | johnson, ... | ✓ | 4,000 | 6.5000 | 6.85 | -0.0150 | -0.35 | C2K | 0.3350 | 3/31/12 | D | Demoville | |
| 299454 | Corn | Driscoll,... | ✓ | 4,000 | 6.7500 | 7.05 | 0.2350 | -0.30 | C2K | 0.5350 | 4/30/12 | D | Demoville | |

**Accepted Offers**

| Offer ID | Commodity | Name | H | # Units | Price | Delivery | Location | Accepted |
|---|---|---|---|---|---|---|---|---|
| 300209 | Corn | Casa... | ✓ | 5,000 | 6.3400 | 3/31/12 | Demov... | 3/20/12 |

**Outgoing Counter Offers**

| Offer ID | Commodity | Name | # Units | Price | * | Delivery | Location | Action |
|---|---|---|---|---|---|---|---|---|
| No offers. | | | | | | | | |

**Total Bought**

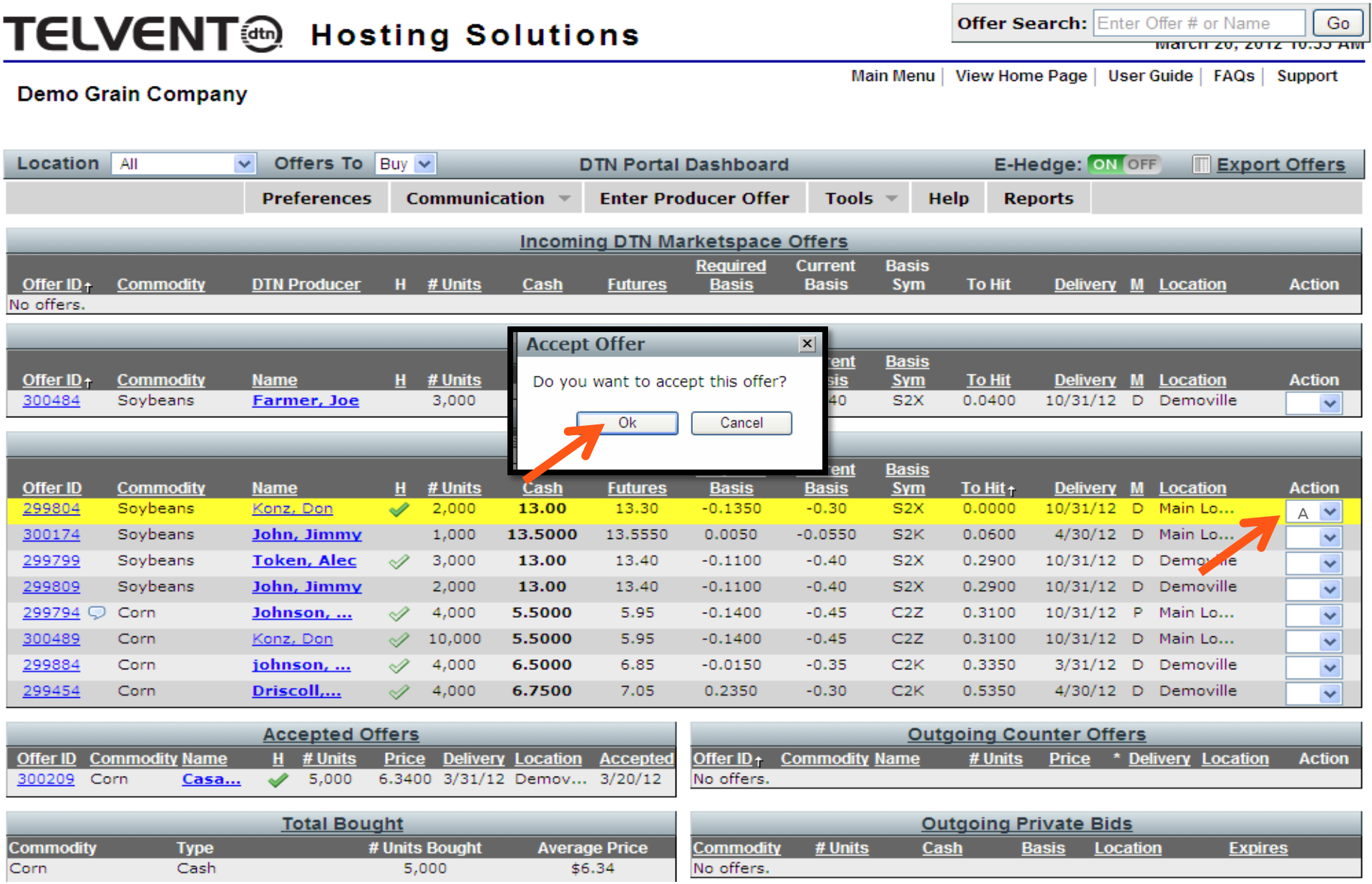
| Commodity | Type | # Units Bought | Average Price |
|---|---|---|---|
| Corn | Cash | 5,000 | $6.34 |

**Outgoing Private Bids**

| Commodity | # Units | Cash | Basis | Location | Expires |
|---|---|---|---|---|---|
| No offers. | | | | | |

To insure that you actually want to Accept this offer and purchase the commodity, click ‘OK’

If you have the **Auto Accept** feature enabled from the **Preferences > Hedging > Hedge Defaults > Hedge Switches**, the offer will automatically be Accepted once the hedge order is filled



Once the offer is Accepted, you and the producer will be alerted via email/text message.
The offer will move from Acknowledged Offers to Accepted Offers and the status will change from AC to A on the Producer side.
All these actions will be automatically documented in the offer history and available for future reference for both parties to see.

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Preferences | Communication | Enter Producer Offer | Tools | Help | Reports

**Incoming DTN Marketspace Offers**

| Offer ID | Commodity | DTN Producer | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| No offers. | | | | | | | | | | | | | | |

**Incoming Producer Offers**

| Offer ID | Commodity | Name | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 300484 | Soybeans | Farmer, Joe | | 3,000 | 12.7500 | 13.15 | -0.3600 | -0.40 | S2X | 0.0400 | 10/31/12 | D | Demoville | |

**Acknowledged Offers**

| Offer ID | Commodity | Name | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 299804 | Soybeans | Konz, Don | ✓ | 2,000 | 13.00 | 13.30 | -0.1350 | -0.30 | S2X | 0.0000 | 10/31/12 | D | Main Lo... | |
| 300174 | Soybeans | John, Jimmy | | 1,000 | 13.5000 | 13.5550 | 0.0050 | -0.0550 | S2K | 0.0600 | 4/30/12 | D | Main Lo... | |
| 299799 | Soybeans | Token, Alec | ✓ | 3,000 | 13.00 | 13.40 | -0.1100 | -0.40 | S2X | 0.2900 | 10/31/12 | D | Demoville | |
| 299809 | Soybeans | John, Jimmy | | 2,000 | 13.00 | 13.40 | -0.1100 | -0.40 | S2X | 0.2900 | 10/31/12 | D | Demoville | |
| 299794 | Corn | Johnson, ... | ✓ | 4,000 | 5.5000 | 5.95 | -0.1400 | -0.45 | C2Z | 0.3100 | 10/31/12 | P | Main Lo... | |
| 300489 | Corn | Konz, Don | ✓ | 10,000 | 5.5000 | 5.95 | -0.1400 | -0.45 | C2Z | 0.3100 | 10/31/12 | D | Main Lo... | |
| 299884 | Corn | johnson, ... | ✓ | 4,000 | 6.5000 | 6.85 | -0.0150 | -0.35 | C2K | 0.3350 | 3/31/12 | D | Demoville | |
| 299454 | Corn | Driscoll,... | ✓ | 4,000 | 6.7500 | 7.05 | 0.2350 | -0.30 | C2K | 0.5350 | 4/30/12 | D | Demoville | |

**Accepted Offers**

| Offer ID | Commodity | Name | H | # Units | Price | Delivery | Location | Accepted |
|---|---|---|---|---|---|---|---|---|
| 300209 | Corn | Casa... | ✓ | 5,000 | 6.3400 | 3/31/12 | Demov... | 3/20/12 |

**Outgoing Counter Offers**

| Offer ID | Commodity | Name | # Units | Price | * | Delivery | Location | Action |
|---|---|---|---|---|---|---|---|---|
| No offers. | | | | | | | | |

**Total Bought**

| Commodity | Type | # Units Bought | Average Price |
|---|---|---|---|
| Corn | Cash | 5,000 | $6.34 |

**Outgoing Private Bids**

| Commodity | # Units | Cash | Basis | Location | Expires |
|---|---|---|---|---|---|
| No offers. | | | | | |

If offers are about to expire or the producer wants price or quantity changed;
Adjust an Acknowledged Offer on behalf of the producer by selecting ADJ in the Action pick list.
You can allow producers to adjust their own offers if you choose, from the **Preferences > Hedging > Hedge Defaults > Switches**.

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Location All | Offers To Buy | DTN Portal Dashboard | E. Hedge: ON OFF | Export Offers

Preferences | Communication | Enter Producer Offer | Tools | Help | Reports

**Incoming DTN Marketspace Offers**

| Offer ID | Commodity | DTN Producer | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| No offers. | | | | | | | | | | | | | | |

**Incoming Producer Offers**

| Offer ID | Commodity | Name | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| No offers. | | | | | | | | | | | | | | |

**Acknowledged Offers**

| Offer ID | Commodity | Name | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 320569 | Corn | Konz, Don | ✓ | 5,000 | **7.0100** | 7.4100 | -0.4025 | -0.40 | C3H | 0.0000 | 12/31/12 | D | Main Lo... | |
| 319879 | Corn | Konz, Don | ✓ | 3,500 | **6.2500** | 6.7300 | 0.0100 | -0.48 | C3Z | 0.4900 | 10/31/13 | D | Main Lo... | |
| 318154 | Corn | Konz, Don | ✓ | 6,000 | - | **7.7500** | - | -0.40 | C2Z | 0.3375 | 10/31/12 | D | Main Lo... | |
| 314814 | Corn | **Konz, Don** | ✓ | 5,000 | **8.00** | 8.6000 | 0.5875 | -0.60 | C2Z | 1.1875 | 10/31/12 | D | Demoville | |
| 317584 | Corn | **Scones, Sam** | ✓ | 22,000 | **8.00** | 8.6000 | 0.5875 | -0.60 | C2Z | 1.1875 | 10/31/12 | D | Demoville | |
| 317589 | Corn | **Token, Alec** | ✓ | 3,500 | **8.00** | 8.6000 | 0.5875 | -0.60 | C2Z | 1.1875 | 10/31/12 | D | Demoville | |
| 318054 | Soybeans | **boyd, ty** | ✓ | 4,500 | **15.7500** | 16.1500 | 0.2750 | -0.40 | S2X | 0.6750 | 10/31/12 | D | Demoville | |
| 318159 | Soybeans | Konz, Don | ✓ | 5,000 | - | **16.5000** | - | -0.40 | S2X | 1.0250 | 10/31/12 | D | Demovi | |

A
AC
C
ADJ
D

**Accepted Offers**

| Offer ID | Commodity | Name | H | # Units | Price | Delivery | Location | Accepted |
|---|---|---|---|---|---|---|---|---|
| 318194 | Corn | **Konz...** | ✓ | 5,000 | 7.0175 | 10/31/12 | Main ... | 10/8/12 |

**Outgoing Counter Offers**

| Offer ID | Commodity | Name | # Units | Price | * | Delivery | Location |
|---|---|---|---|---|---|---|---|
| No offers. | | | | | | | |

**Total Bought**

| Commodity | Type | # Units Bought | Average Price |
|---|---|---|---|
| Corn | Cash | 5,000 | $7.02 |
| **Corn** | **Total Units** | **5,000** | - |

**Outgoing Private Bids**

| Commodity | # Units | Cash | Basis | Location | Expires |
|---|---|---|---|---|---|
| No offers. | | | | | |

**Total Sold**

| Commodity | Type | # Units Sold | Average Price |
|---|---|---|---|
| Nothing sold today. | | | |

**Expired, Withdrawn and Declined Offers**

| ID | Commodity | Name | # Units | Price | * | Location | Last Update |
|---|---|---|---|---|---|---|---|
| 293339 | Corn | **Konz, Don** | 5,000 | 5.5000 | C | Main Loc... | 10/8/12 |
| 299469 | Corn | Konz, Don | 6,000 | 5.5000 | C | Main Loc... | 10/8/12 |

**Billable Transaction Balance**

| Units | Remaining Balance |
|---|---|
| Bushels | 19,707 |
| Tons | 0 |
| | **Order More** |

**Symbol Legend**

**Action Symbols:** A = Accept | AC = Acknowledged (aka. Accepted Conditionally) as a firm offer that has not yet been purchased due to market conditions | H = Hedge offer | CH = Cancel Hedge Order | ADJ = Adjust Offer | C = Counter | D = Decline | W = Withdraw

**Offer Status Symbols:** = Counter Offer | = Offer originated from DTN Marketspace | Bold **Producer Name** = offer originated from Administrator | = Comments
= Filled Hedge Order = Open Hedge Order = A "parked" hedge order waiting for the market to open

*** Offer Type Symbols:** C - A standard offer against the cash price of the bid.
F - An offer against the prices of the futures contract the bid is based on.
B - An offer against the basis of the bid, the difference of the bid's cash price and the price of the futures contract it is based on.

**Delivery Method** D - Delivered

# Internal Notes

- The producer initiated a conversation with you by submitting an offer online, when it was convenient for him
- Complete the electronic offer and click the producer's name to pull up his account information so you can follow up in regards to other opportunities & plans
- Utilize the Internal Customer Notes to communicate customer intentions with your internal staff and increase service capacity

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ABC Agri Services

Location All Offers To Buy

| Commodity | DTN Producer |
|---|---|
| No offers. | |

| Commodity | Name |
|---|---|
| No offers. | |

| Commodity | Name | | | |
|---|---|---|---|---|
| Corn | Hamlet | | | |
| Soybeans | Wett | | | |
| Corn | Johns | | | |
| Corn | Tolben | | | |
| Corn | Smith | | | |
| Corn | Tolben | 1,000 | $3.4900 | $3.8400 |
| Corn | Konz | 4,000 | - | $4.0000 |
| Corn | Brown | 1,500 | $3.7500 | $4.1000 |

Producer Information - Windows Internet Explorer

Web Site User Account

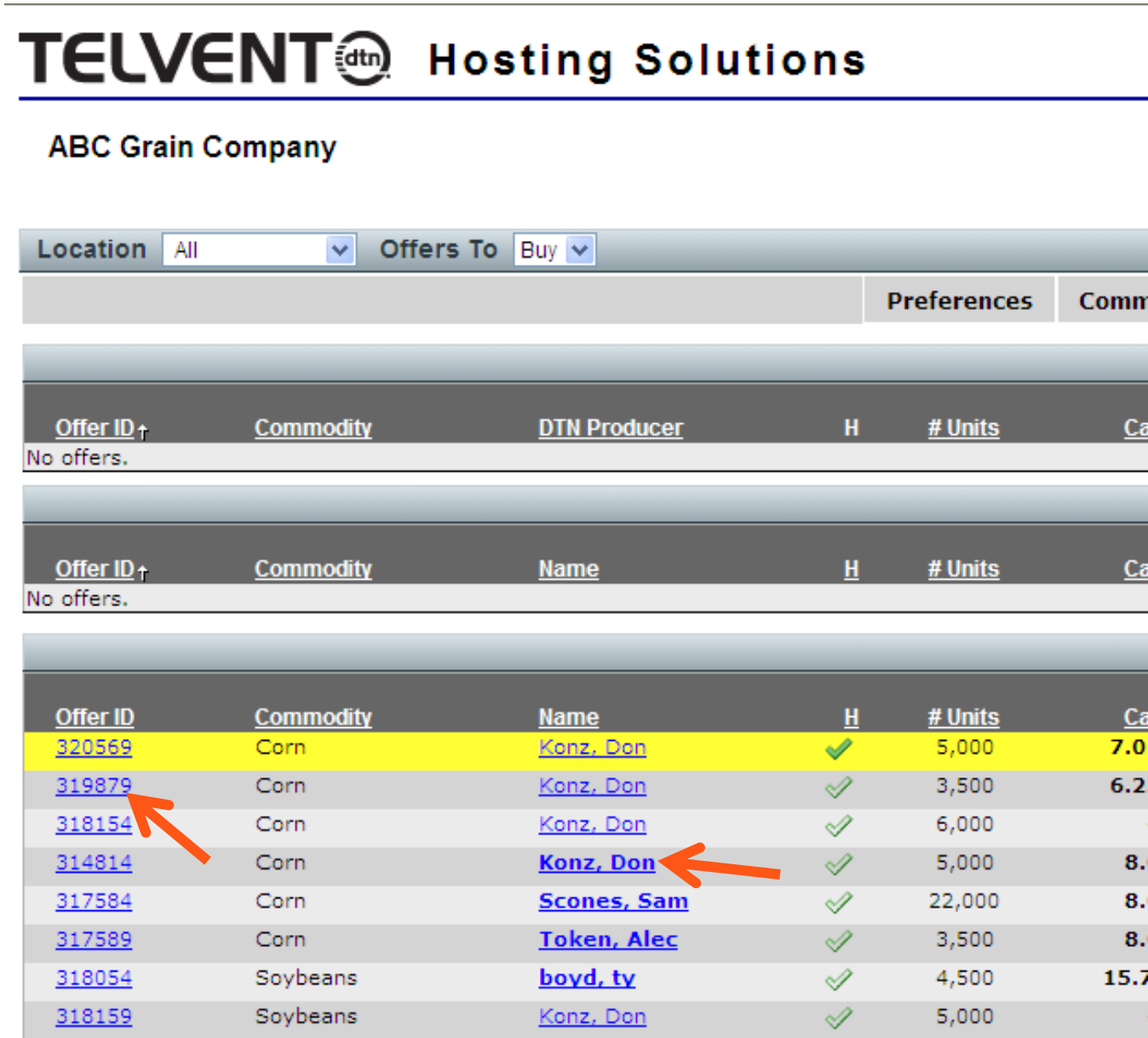
| | |
|---|---|
| First Name: | Alec |
| Last Name: | Tolben |
| Email: | atacres@net.com |
| Alternate Email: | |
| Company: | AT Acres |
| Address: | 3434 Tamarack Road |
| Address2: | |
| City: | Minden |
| State: | IA |
| Zip Code: | 51553 |
| Country: | US |
| Home Phone: | |
| Work Phone: | |
| Cell Phone: | 402-740-1563 |
| Fax: | |
| KeyValue1: | |
| KeyValue2: | |
| KeyValue3: | |
| Account Status: | Verified |
| Customer ID: | Add |

Internal Customer Notes

100,000 Bu corn on farm to sell -dk

Save / Edit Notes Clear Notes

- To view Offer Detail History from dashboard, click on the **Offer ID**
- The Producers name will be **bold** when you have entered an offer on behalf of the producer
- Offers the producers submit from your website are not



# Documented History

## Renew Expired Offers and View Offer Detail History

- **Offer Detail History**
  - Access by clicking Offer ID from Dashboard & full page displays
  - Compact and easy to follow
  - Adjust Offer Form models Make Offer Form
  - All offer changes are listed in red print
  - Integrated Hedge Data is recorded in Agribusiness view
  - An email/text will be sent to you and your customer when ever there is an adjustment

Return to Portal Dashboard | Offer Details

| | |
|---|---|
| ID: | 300484 |
| Producer: | Farmer, Joe |
| Originated By: | DTN Portal® Administrator E000337002 (don.konz@dtn.com) |
| Status: | Agribusiness Adjustment |
| Commodity: | Soybeans |
| Buy or Sell: | Buy |
| Offer Type: | Cash |
| Alternate Contact: | |

Comments

| Date & Time | Status | User | Location | Contract | Delivery | M | Expires | Quantity | Price | H | Hedge Quantity | Hedge Price | Hedge ID | Hedge Created |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 3/23/12 8:51:20 AM | A | E000337002 | Demoville | 10/31/2012 | 10/1/12 - 10/31/12 | D | 3/27/12 2:00 PM | 3,000 | 12.7625 | ✔ | 5,000 | 13.15 | 246795984 | 3/22/12 7:44 PM |
| 3/22/12 7:44:49 PM | A | E000337002 | Demoville | 10/31/2012 | 10/1/12 - 10/31/12 | D | 3/27/12 2:00 PM | 3,000 | 12.7625 | ✔ | 5,000 | 13.15 | 246795984 | 3/22/12 7:44 PM |
| 3/22/12 7:44:49 PM | AC | E000337002 | Demoville | 10/31/2012 | 10/1/12 - 10/31/12 | D | 3/27/12 2:00 PM | 3,000 | 12.7625 | ✔ | 5,000 | 13.15 | 246795984 | 3/22/12 7:44 PM |
| 3/22/12 7:44:49 PM | AC | E000337002 | Demoville | 10/31/2012 | 10/1/12 - 10/31/12 | D | 3/27/12 2:00 PM | 3,000 | 12.75 | ✔ | 5,000 | 13.15 | 246795984 | 3/22/12 7:44 PM |
| 3/22/12 7:44:33 PM | AC | E000337002 | Demoville | 10/31/2012 | 10/1/12 - 10/31/12 | D | 3/27/12 2:00 PM | 3,000 | 12.75 | ✔ | | | | |
| 3/20/12 9:52:51 AM | O | | Demoville | 10/31/2012 | 10/1/12 - 10/31/12 | D | 3/27/12 2:00 PM | 3,000 | 12.75 | | | | | |

- **Easily 'Renew' Expired Offers**
  - Expired & Withdrawn Offers now listed by last update
  - Click 'Renew' button to repopulate Make Offer form
  - Re-Submit Offer

TELVENT dtn Hosting Solutions

Offer Search: Enter Offer # or Name Go

Demo Grain Company

Main Menu | View Home Page | User Guide | FAQs | Support

Location All | Offers To Buy | E-Hedge: ON OFF | Back to Dashboard

Display from 08/01/08 through 03/22/12

Preferences | Communication | Enter Producer Offer | Tools | Help | Reports

Expired, Withdrawn, Declined and Fulfilled Offers

| ID | Commodity | Name | # Units | Price | Basis Sym | * | Location | Last Update | Action |
|---|---|---|---|---|---|---|---|---|---|
| 299884 | Corn | johnson, jimmy | 4,000 | 6.5000 | C2K | C | Demoville | 3/21/12 11:00 PM | Renew |
| 299794 | Corn | Johnson, Arnie | 4,000 | 5.5000 | C2Z | C | Main Location | 3/20/12 11:00 PM | Rene |

TELVENT dtn Hosting Solutions

Offer Search: Enter Offer # or Name Go

April 13, 2010 4:18 PM

ABC Agri Services

Main Menu | View Home Page | User Guide | FAQs | Support

Delivered Status: Delivered & Un-Delivered (Delivered Only / Un-Delivered Only / Delivered & Un-Delivered) Display from 01/01/10 through 04/13/10

Back

Location All

## Accepted Offers

CSV / Excel

| ID | Commodity | Name | # Units | Price | Delivery By | Delivered? | Location | Accepted | Action |
|---|---|---|---|---|---|---|---|---|---|
| 237804 | Corn | Tolben, Alec | 2 | $3.1075 | Apr 15 10 | ☐ | Demoville | Apr 4 10 (9:53 PM) | |
| 237809 | Corn | Tolben, Alec | 5 | $3.1100 | Apr 15 10 | ☐ | Demoville | Apr 5 10 (8:49 PM) | |
| 237939 | Soybeans | Tolben, Alec | 1,000 | $9.1300 | Apr 30 10 | ☐ | Demoville | Apr 13 10 (2:39 PM) | |
| 237934 | Corn | Tolben, Alec | 2,500 | $3.1750 | Apr 30 10 | ☐ | Demo | | |
| 237889 | Soybeans | Doe, Jamie | 250 | $9.0000 | Apr 30 10 | ☐ | Demo | | |
| 237139 | Corn | Konz, Don | 5,000 | $3.6000 | May 31 10 | ☐ | Omal | | |
| 237854 | Corn | Brown, James | 2,000 | $3.5000 | Apr 15 10 | ☐ | Demo | | |
| 237849 | Corn | Wett, Chris | 1,000 | $3.4900 | Apr 15 10 | ☐ | Demo | | |
| 237864 | Corn | Alfala, Al | 1,500 | $3.5000 | Oct 31 10 | ☐ | Demo | | |
| 237859 | Corn | Browm, James | 4,000 | $3.2500 | May 31 10 | ☐ | Demo | | |
| 237744 | Corn | Konz, Don | 100,000 | $-0.4000 | Oct 31 10 | ☐ | Omal | | |
| 237789 | Corn | Darren, Thomas | 15 | $3.2300 | Jun 30 10 | ☐ | Demo | | |
| 237799 | Corn | Johns, Jimmy | 1 | $3.1150 | Apr 15 10 | ☐ | Demoville | Apr 4 10 (9:52 PM) | |
| 237739 | Corn | Noraq, Brad | 1,000 | $3.7625 | Oct 31 10 | ☐ | Demoville | Mar 31 10 (4:38 PM) | |
| 237249 | Corn | Brown, James | 100 | $3.2500 | Apr 30 10 | ☐ | Demoville | Mar 30 10 (9:57 AM) | |
| 237254 | Corn | Konz, Don | 100 | $3.2050 | May 31 10 | ☐ | Demoville | Mar 30 10 (9:57 AM) | |

Update Delivery Status

Displaying Offers 1-16 of 16

- Full page view of Accepted Offers
- Select the date range that you want to view
- You can mark the offers that have been Delivered

## Total Bought

| Commodity | Type | # Units Bought | Average Price |
|---|---|---|---|
| Corn | Cash | 15,223 | $3.41 |
| Corn | Futures-Only | 2,000 | $3.63 |
| Corn | Basis-Only | 100,000 | ($0.40) |
| **Corn** | **Total Units** | **117,223** | - |
| Soybeans | Cash | 1,250 | $9.10 |
| **Soybeans** | **Total Units** | **1,250** | - |

## Total Sold

| Commodity | Type | # Units Sold | Average Price |
|---|---|---|---|
| Nothing sold. | | | |

## Total Units Transacted

| Offers Entered By | Offers Accepted | Bushels |
|---|---|---|
| **Producer** | 3 | 100,265 |
| **Administrator** | 13 | 18,208 |
| **Total** | 16 | 118,473 |

TELVENT dtn Hosting Solutions

Offer Search: Enter Offer # or Name Go

April 13, 2010 4:18 PM

ABC Agri Services

Main Menu | View Home Page | User Guide | FAQs | Support

Delivered Status: Delivered & Un-Delivered (Delivered Only / Un-Delivered Only / Delivered & Un-Delivered) Display from 01/01/10 through 04/13/10

Back

Location All

## Accepted Offers

CSV / Excel

| ID | Commodity | Name | # Units | Price | Delivery By | Delivered? | Location | Accepted | Action |
|---|---|---|---|---|---|---|---|---|---|
| 237804 | Corn | Tolben, Alec | 2 | $3.1075 | Apr 15 10 | ☐ | Demoville | Apr 4 10 (9:53 PM) | |
| 237809 | Corn | Tolben, Alec | 5 | $3.1100 | Apr 15 10 | ☐ | Demoville | Apr 5 10 (8:49 PM) | |
| 237939 | Soybeans | Tolben, Alec | 1,000 | $9.1300 | Apr 30 10 | ☐ | Demoville | Apr 13 10 (2:39 PM) | |
| 237934 | Corn | Tolben, Alec | 2,500 | $3.1750 | Apr 30 10 | ☐ | Demoville | Apr 13 10 (2:38 PM) | |
| 237889 | Soybeans | Doe, Jamie | 250 | $9.0000 | Apr 30 10 | ☐ | Demoville | Apr 9 10 (11:39 PM) | |
| 237139 | Corn | Konz, Don | 5,000 | $3.6000 | May 31 10 | ☐ | Omaha | Apr 7 10 (1:49 PM) | |
| 237854 | Corn | Brown, James | 2,000 | $3.5000 | Apr 15 10 | ☐ | Demoville | Apr 7 10 (1:45 PM) | |
| 237849 | Corn | Wett, Chris | 1,000 | $3.4900 | Apr 15 10 | ☐ | Demoville | Apr 7 10 (1:43 PM) | |
| 237864 | Corn | Alfala, Al | 1,500 | $3.5000 | Oct 31 10 | ☐ | Demoville | Apr 7 10 (1:19 PM) | |
| 237859 | Corn | Browm, James | 4,000 | $3.2500 | May 31 10 | ☐ | Demoville | Apr 7 10 (1:18 PM) | |
| 237744 | Corn | Konz, Don | 100,000 | $-0.4000 | Oct 31 10 | ☐ | Omaha | Apr 5 10 (8:52 PM) | |
| 237789 | Corn | Darren, Thomas | 15 | $3.2300 | Jun 30 10 | ☐ | Demoville | Apr 5 10 (8:49 PM) | |
| 237799 | Corn | Johns, Jimmy | 1 | $3.1150 | Apr 15 10 | ☐ | Demoville | Apr 4 10 (9:52 PM) | |
| 237739 | Corn | Noraq, Brad | | | | | | Mar 31 10 (4:38 PM) | |
| 237249 | Corn | Brown, James | | | | | | Mar 30 10 (9:57 AM) | |
| 237254 | Corn | Konz, Don | | | | | | Mar 30 10 (9:57 AM) | |

Update Delivery Status

Displaying Offers 1-16 of 16

- View Total Bought or Sold and Average Price
- View Total Units transacted that were entered by Producer and entered by Administrator

## Total Bought

| Commodity | Type | # Units Bought | Average Price |
|---|---|---|---|
| Corn | Cash | 15,223 | $3.41 |
| Corn | Futures-Only | 2,000 | $3.63 |
| Corn | Basis-Only | 100,000 | ($0.40) |
| **Corn** | **Total Units** | **117,223** | - |
| Soybeans | Cash | 1,250 | $9.10 |
| **Soybeans** | **Total Units** | **1,250** | - |

## Total Sold

| Commodity | Type | # Units Sold | Average Price |
|---|---|---|---|
| Nothing sold. | | | |

## Total Units Transacted

| Offers Entered By | Offers Accepted | Bushels |
|---|---|---|
| **Producer** | 3 | 100,265 |
| **Administrator** | 13 | 18,208 |
| **Total** | 16 | 118,473 |

When you highlight an item in the Admin Alert Pane and then click Open Item, it will take you to the item. In this case, a New User Request

TELVENT dtn Hosting Solutions

ABC Agri Services

11 9:17 AM

Support

elp

## Manage Customers

Import/Export | Notification Preferences | Registration Fields | Manage Customers | Manage Groups

**Attention**

1 New User Request

Open Item | Dismiss

15 Minutes | Snooze

**Select Report** Customer Listing

Select Report to View Customer Information.

Customer Listing | Customer Listing Preferences | Add Customer

QUICK SEARCH OPTIONS

Search Report Using ALL of the Selected Options | Search | Reset

Select Customers and click **Modify Selected Customers** to accept, delete or reinstate customers.
You may also perform additional actions such as assigning group memberships and managing subscriptions for the selected customers.

**Modify Selected Customers** | **Add Customer**

| | LAST NAME | FIRST NAME | EMAIL | MOBILE EMAIL | CELL PHONE |
|---|---|---|---|---|---|
| Edit \| View | Wheeler | Chris | cwheeler@agrowstar.com | | |
| Edit \| View | Becker | Rick | rick.becker@innovativeag.com | | |
| Edit \| View | Backhaus | Craig | backhausc@nicoop.com | | |
| Edit \| View NEW | Grams | Kelly | kgrams@wfsag.com | | |
| Edit \| View | moss | randy | support@aghost.net | | |

**Account Status Options**

**Active:** Indicates the customer's account is currently available for use.

**Universal:** Indicates the customer's account is currently available for use **and** that the customer has Universal Login privileges.

**Deleted:** Indicates the customer's account is currently inactive and cannot be used.

**New:** Indicates an account that was requested by customer but has not been verified/approved.

**Subscription Status Options**

**Requested:** Indicates that the subscription has been requested by the customer but is pending admin approval.

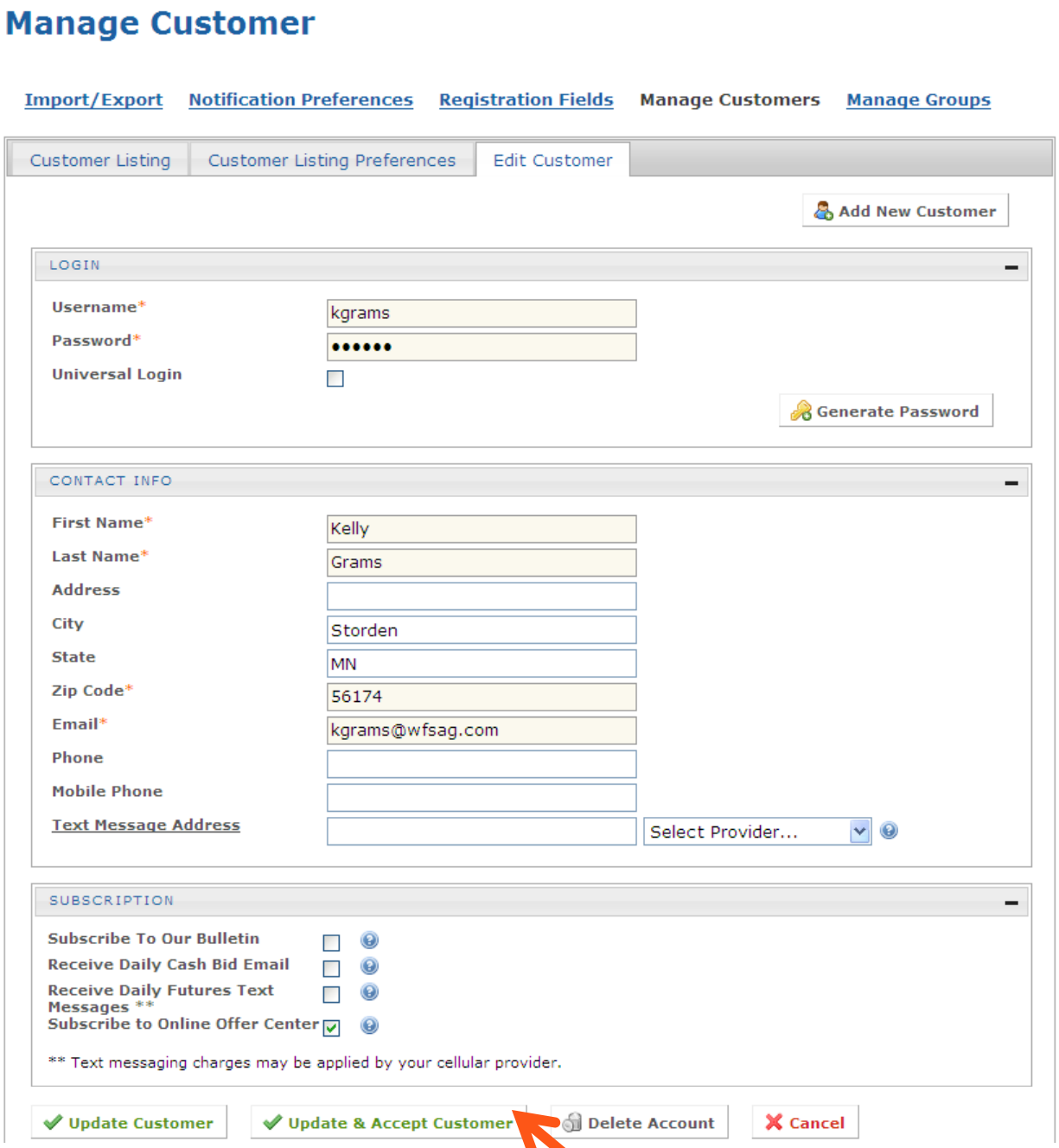
**Subscribed:** Indicates that the customer is currently receiving this subscription.

**Not Confirmed:** Indicates that the subscription has been set up by an admin but is pending customer approval.

**Not Subscribed:** Indicates that the customer has never received this subscription.

**Opted Out:** Indicates that the customer received this subscription at one time but has chosen to no longer receive it.

Once an Alerted item is addressed, the Alert will disappear.



# 72 Hour Expiration Alert

The Expiration Alert notifies you every morning of Offers that will expire in next 72 hours.
Opening the item will list the offer ID#'s
You can easily find these offers in the Acknowledged Offers full page view and Adjust them if necessary

TELVENT dtn Hosting Solutions

Attention
1 Offers Expiring Soon
Open Item | Dismiss
15 Minutes | Snooze

Offer Search: Enter Offer # or Name | Go

October 6, 2012 10:31 PM

ABC Grain Company

Main Menu | View Home Page | User Guide | FAQs | Support

Location All | Offers To Buy | E. Hedge: ON OFF | Back to Dashboard

Preferences | Communication | Enter Producer Offer | Tools | Help | Reports

Acknowledged Offers — CSV / Excel

Offers to Expire

The following offers will expire at or before 7:00 AM on Thursday October 11, 2012.

- 319879

| Offer ID | Commodity | Name | H | # Units | | | | | | To Hit | Delivery | M | Location | Expires | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 320569 | Corn | Konz, Don | ✓ | 5,000 | | | | | | 0.0000 | 12/31/12 | D | Main Lo... | 12/31 4 PM | |
| 319879 | Corn | Konz, Don | ✓ | 3,500 | | | | | | 0.4525 | 10/31/13 | D | Main Lo... | 10/9 4 PM | |
| 318154 | Corn | Konz, Don | ✓ | 6,000 | | | | | | 0.3125 | 10/31/12 | D | Main Lo... | 10/31 4 PM | |
| 314814 | Corn | **Konz, Don** | ✓ | 5,000 | | | | | | 1.1625 | 10/31/12 | D | Demoville | 10/31 4 PM | |
| 317584 | Corn | **Scones, Sam** | ✓ | 22,000 | | | | | | 1.1625 | 10/31/12 | D | Demoville | 10/31 4 PM | |
| 317589 | Corn | **Token, Alec** | ✓ | 3,500 | **8.00** | 8.6000 | 0.5625 | -0.60 | C2Z | 1.1625 | 10/31/12 | D | Demoville | 10/31 4 PM | |
| 318054 | Soybeans | **boyd, ty** | ✓ | 4,500 | **15.7500** | 16.1500 | 0.2025 | -0.40 | S2X | 0.6025 | 10/31/12 | D | Demoville | 10/31 4 PM | |
| 318159 | Soybeans | Konz, Don | ✓ | 5,000 | - | **16.5000** | - | -0.40 | S2X | 0.9525 | 10/31/12 | D | Demoville | 10/31 4 PM | |

Action: A, AC, C, ADJ, D

**Symbol Legend**

**Action Symbols:** A = Accept | AC = Acknowledged (aka. Accepted Conditionally) as a firm offer that has not yet been purchased due to market conditions | H = Hedge offer | CH = Cancel Hedge Order | ADJ = Adjust Offer | C = Counter | D = Decline | W = Withdraw

**Offer Status Symbols:** = Counter Offer | = Offer originated from DTN Marketspace | Bold **Producer Name** = offer originated from Administrator | = Comments
= Filled Hedge Order = Open Hedge Order = A "parked" hedge order waiting for the market to open

*** Offer Type Symbols:** C - A standard offer against the cash price of the bid.
F - An offer against the prices of the futures contract the bid is based on.
B - An offer against the basis of the bid, the difference of the bid's cash price and the price of the futures contract it is based on.

**Delivery Method Symbols:** D - Delivered
P - Pick Up
I - In Store

# Making An Offer

From the Producer Side (website)

# Producer Access

- Producers can access your Portal from your website's Cash Bids page.
- They will need to create an account if you haven't done it for them

**ABC Grain Company Online Offer Center** *Powered by DTN Portal®*

Username | Password

Login | Click here to request a username & password.
Forgot your username? Forgot your password?

TELVENT

Buy or Sell Online

- Get the Best Prices
- Save Valuable Time

Location: Main Location

Corn | Soybeans | HRW Wheat
Show All Commodities

CORN

USDA has adjusted the calculations of LDP data.
Click here for more information.

| Delivery | Cash Price | Futures Month | Futures Price | Futures Change | Basis |
|---|---|---|---|---|---|
| Oct 31, 2012 | 7.0175 | @C2Z | 741'6 | -6'2 | -0.4000 |
| Nov 30, 2012 | 7.0575 | @C2Z | 741'6 | -6'2 | -0.3600 |
| Dec 31, 2012 | 7.0175 | @C3H | 741'6 | -6'6 | -0.4000 |
| Jan 31, 2013 | 6.9675 | @C3H | 741'6 | -6'6 | -0.4500 |
| Feb 28, 2013 | 6.9875 | @C3H | 741'6 | -6'6 | -0.4300 |
| Mar 31, 2013 | 6.9100 | @C3K | 737'0 | -6'6 | -0.4600 |
| Sep 30, 2013 | 5.7500 | @C3Z | 624'0 | -0'2 | -0.4900 |
| Oct 31, 2013 | 5.7600 | @C3Z | 624'0 | -0'2 | -0.4800 |

Price as of 10/08/12 12:55PM CDT.
Select the futures or basis month to view Futures contract information.

Refresh for current price.
Cash Bids are subject to change without notice.
- Mouse over for last update

# Create Account Form

- You will have total control over who you allow to access your Portal
- They can also register for your Cash Bid Emails or Text Messaging of bids here as well

Enter your 10 digit phone number (without dashes or spaces) and select your provider.
OR
If you know your full mobile text address, please enter it here.

**Create Account**

* Username
* Password
* Re-Enter Password
First Name
Last Name
Company
Address
Address2
Country United States
City
State Nebraska
Zip Code
Home Phone
Work Phone
Cell Phone
** Text Message Address Select provider
Fax

Select provider
Alltel
AT&T
ChatMobility
Fido
Nex-Tech
Nextel
Rogers
Sasktel Mobility
Sprint
T-Mobile
Telus Mobility
ThumbCellular
Unicel
US Cellular
Verizon
Viaero
Virgin Mobile

Subscribe To Our Bulletin ☑
Subscribe to web site and DTN promotions ☑
Receive Daily Cash Bid Text Messages ☐
* Email
Free DTN Snapshot eNewsletter ☑

* = **Required Field**
** = **Standard Text Messaging fees will apply.**

Submit Request  Cancel Request

# Make Offer

- We have many different Cash Bid displays to choose from

- Once logged in the producer can make an offer by clicking **Make Offer** next to the Delivery period of his choice

**ABC Grain Company Online Offer Center** *Powered by DTN Portal®*

Don Konz
(don.konz@dtn.com)

Logout | Account

TELVENT

Location: Main Location

Corn | Soybeans | HRW Wheat
Show All Commodities

CORN

USDA has adjusted the calculations of LDP data.
Click here for more information.

| Delivery | Cash Price | Futures Month | Futures Price | Futures Change | Basis | Action |
|---|---|---|---|---|---|---|
| Oct 31, 2012 | 7.0175 | @C2Z | 741'6 | -6'2 | -0.4000 | Make Offer |
| Nov 30, 2012 | 7.0575 | @C2Z | 741'6 | -6'2 | -0.3600 | Make Offer |
| Dec 31, 2012 | 7.0200 | @C3H | 742'0 | -6'4 | -0.4000 | Make Offer |
| Jan 31, 2013 | 6.9700 | @C3H | 742'0 | -6'4 | -0.4500 | Make Offer |
| Feb 28, 2013 | 6.9900 | @C3H | 742'0 | -6'4 | -0.4300 | Make Offer |
| Mar 31, 2013 | 6.9100 | @C3K | 737'0 | -6'6 | -0.4600 | Make Offer |
| Sep 30, 2013 | 5.7500 | @C3Z | 624'0 | -0'2 | -0.4900 | Make Offer |
| Oct 31, 2013 | 5.7600 | @C3Z | 624'0 | -0'2 | -0.4800 | Make Offer |

Price as of 10/08/12 12:57PM CDT.
Select the futures or basis month to view Futures contract information.

- Some Agribusinesses choose to add an additional Disclaimer prior to the Producer completing the Make Offer form

- Disclaimers can be added form the Dashboards by going to **Preferences** > **Disclaimers**

http://pre.aghost.net/ - Make an Offer - Windows Internet Explorer provided by Yahoo!

## Contract Details

| | |
|---|---|
| Location | Main Location |
| Commodity | Corn |
| Price | 7.0175 |
| Delivery | Between Dec 1, 12 and Dec 31, 12 |
| Last Modified | 10:32 AM on 10/3/12 |

## Futures

| Name | Sym | Prev | Open | High | Low | Last | Chg | Trade |
|---|---|---|---|---|---|---|---|---|
| CORN Mar 13 | @C3H | 7484 | 7472 | 7482 | 7404 | 7416 | - 66 | 12:48P Oct 08 |

All quotes are delayed snapshots
Click here for info on Exchange delays

## Disclaimer (Step 1 of 3)

BY CLICKING "MAKE OFFER" ABOVE, YOU WILL BE MAKING A FIRM OFFER TO SELL THE SPECIFIED COMMODITY TO DEMO GRAIN COMPANY AND/OR ITS AFFILIATES, ON THE TERMS AND CONDITIONS SPECIFIED WITHIN THIS OFFER SUBMISSION PROCEDURE. ONCE PLACED, DEMO GRAIN COMPANY HAS THE RIGHT TO ACCEPT OR REJECT YOUR OFFER, OR TO ALLOW YOUR OFFER TO EXPIRE. YOU HAVE THE RIGHT TO CANCEL YOUR OFFER PRIOR TO ITS ACCEPTANCE BY DEMO GRAIN COMPANY BY UTILIZING THE CANCELLATION OPTION PROVIDED ON THIS ELECTRONIC TRADING PLATFORM. HOWEVER, ACCEPTANCE OF YOUR OFFER ON OR BEFORE THE TIME OF ITS EXPIRATION OR BEFORE NOTICE OF YOUR CANCELLATION IS RECEIVED BY DEMO GRAIN COMPANY, WILL RESULT IN THE CREATION OF A VALID CONTRACT ENFORCEABLE AGAINST YOU FOR THE SALE OF THE SPECIFIED COMMODITY IN ACCORDANCE WITH THE SPECIFIED TERMS AND CONDITIONS WITHIN THIS OFFER

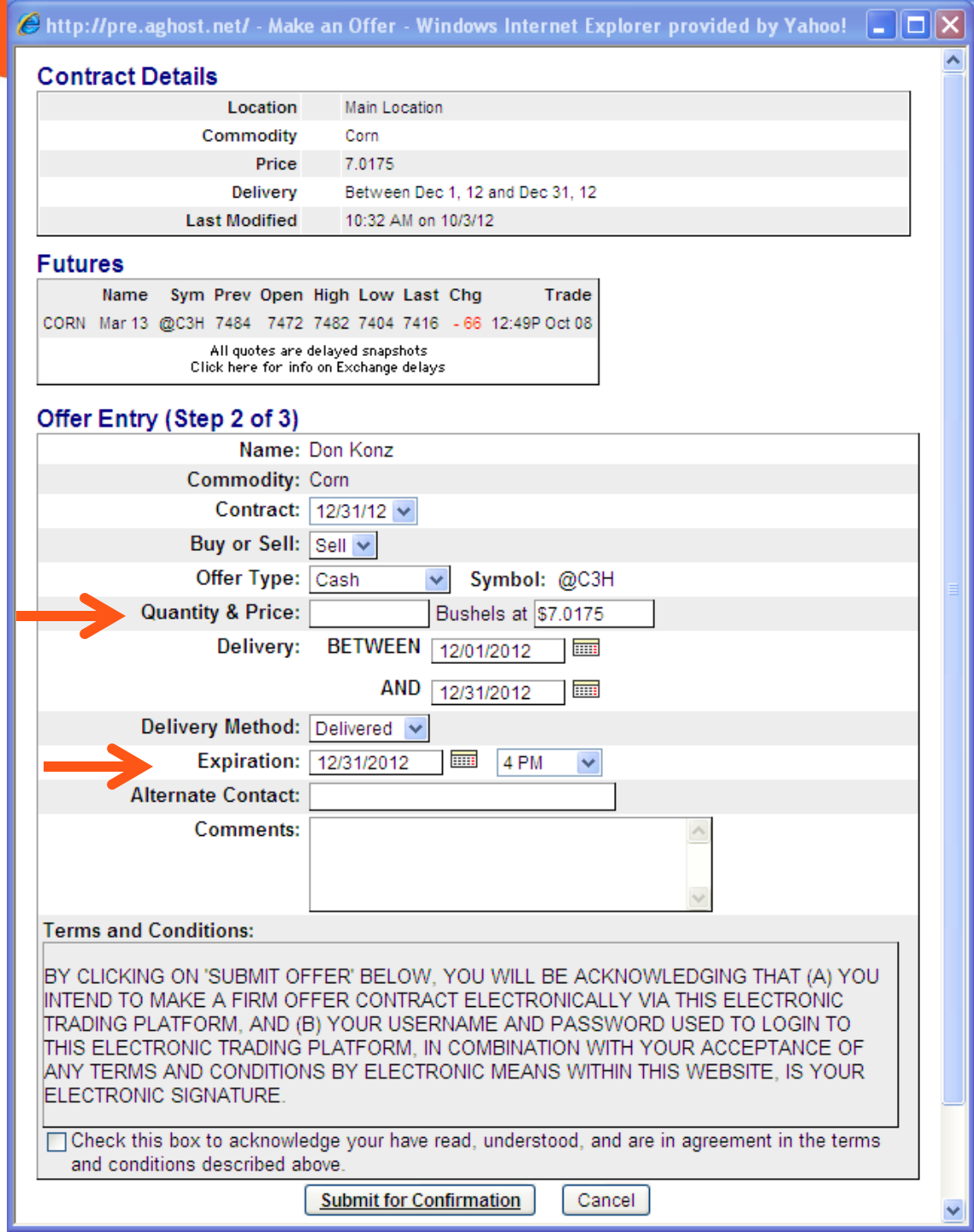
Continue Cancel

*Powered by DTN Portal®*

CBOT Resource Center

- **Make Offer** form is same as you use
- Producer just needs to;
  - Select Offer Type, if different
  - Enter Quantity & Price
  - Select Delivery Method, if different
  - Set Expiration Date

- **Offers to sell *'at the market'* can be made by:**
  - Having the Pass On Fill switch enabled
  - Entering a price of 1
    - Or any price below the market
  - The fill price will become the offer price



Once selections are made;

- Agree to Terms & Conditions
- Submit for Confirmation

http://pre.aghost.net/ - Make an Offer - Windows Internet Explorer provided by Yahoo!

## Contract Details

| | |
|---|---|
| Location | Main Location |
| Commodity | Corn |
| Price | 7.0175 |
| Delivery | Between Dec 1, 12 and Dec 31, 12 |
| Last Modified | 10:32 AM on 10/3/12 |

## Futures

| | Name | Sym | Prev | Open | High | Low | Last | Chg | Trade |
|---|---|---|---|---|---|---|---|---|---|
| CORN | Mar 13 | @C3H | 7484 | 7472 | 7482 | 7404 | 7416 | - 66 | 12:49P Oct 08 |

All quotes are delayed snapshots
Click here for info on Exchange delays

## Offer Entry (Step 2 of 3)

Name: Don Konz
Commodity: Corn
Contract: 12/31/12
Buy or Sell: Sell
Offer Type: Cash  Symbol: @C3H
Quantity & Price: 5000 Bushels at $7.00
Delivery: BETWEEN 12/01/2012
AND 12/31/2012
Delivery Method: Delivered
Expiration: 12/31/2012 4 PM
Alternate Contact:
Comments:

Terms and Conditions:

BY CLICKING ON 'SUBMIT OFFER' BELOW, YOU WILL BE ACKNOWLEDGING THAT (A) YOU INTEND TO MAKE A FIRM OFFER CONTRACT ELECTRONICALLY VIA THIS ELECTRONIC TRADING PLATFORM, AND (B) YOUR USERNAME AND PASSWORD USED TO LOGIN TO THIS ELECTRONIC TRADING PLATFORM, IN COMBINATION WITH YOUR ACCEPTANCE OF ANY TERMS AND CONDITIONS BY ELECTRONIC MEANS WITHIN THIS WEBSITE, IS YOUR ELECTRONIC SIGNATURE.

☐ Check this box to acknowledge your have read, understood, and are in agreement in the terms and conditions described above.

Submit for Confirmation  Cancel

- Producer will then confirm and **Finalize** his offer

http://pre.aghost.net/ - Make an Offer - Windows Internet Explorer provided by Yahoo!

## Contract Details

| | |
|---|---|
| Location | Main Location |
| Commodity | Corn |
| Price | 7.0175 |
| Delivery | Between Dec 1, 12 and Dec 31, 12 |
| Last Modified | 10:32 AM on 10/3/12 |

## Futures

| | Name | Sym | Prev | Open | High | Low | Last | Chg | Trade |
|---|---|---|---|---|---|---|---|---|---|
| CORN | Mar 13 | @C3H | 7484 | 7472 | 7482 | 7404 | 7416 | - 66 | 12:51P Oct 08 |

All quotes are delayed snapshots
Click here for info on Exchange delays

## Confirm Offer (Step 3 of 3)

| | |
|---|---|
| Name: | Don Konz |
| Commodity: | Corn |
| Contract: | 12/31/12 |
| Buy or Sell: | Sell |
| Offer Type: | Cash Symbol: @C3H |
| Quantity & Price: | 5000 Bushels at $7.00 |
| Delivery: | Between Dec 1, 2012 and Dec 31, 2012 |
| Delivery Method: | Delivered (CIF) |
| Expiration: | Dec 31, 2012 4 PM |
| Alternate Contact: | |
| Comments: | |

Finalize Offer | Back | Cancel

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CBOT Resource Center

- **Offer ID#** will be assigned
- **Confirmation emails & text** will be sent to both parties
- You will receive the offer in the **Incoming Producer Offers** section of your Portal Dashboard if E.Hedge is OFF.
- **If E.Hedge is ON,** and the offer quantity is above your Min. Hedge Threshold, it will be **electronically Acknowledged** and a hedge order placed
- You and the producer will be able to monitor his offer and have complete documentation by clicking the Offer ID to view the Offer History

http://pre.aghost.net/ - Make an Offer - Windows Internet Explorer provided by Yahoo!

## Contract Details

| | |
|---|---|
| Location | Main Location |
| Commodity | Corn |
| Price | 7.0175 |
| Delivery | Between Dec 1, 12 and Dec 31, 12 |
| Last Modified | 10:32 AM on 10/3/12 |

## Futures

| | Name | Sym | Prev | Open | High | Low | Last | Chg | Trade |
|---|---|---|---|---|---|---|---|---|---|
| CORN | Mar 13 | @C3H | 7484 | 7472 | 7482 | 7404 | 7416 | - 66 | 12:51P Oct 08 |

All quotes are delayed snapshots
Click here for info on Exchange delays

## Offer Completed

| | |
|---|---|
| Offer ID | 320569 |
| Name: | Don Konz |
| Commodity: | Corn |
| Contract: | 12/31/12 |
| Buy or Sell: | Sell |
| Offer Type: | Cash Symbol: @C3H |
| Quantity & Price: | 5000 Bushels at $7.00 |
| Delivery: | Between Dec 1, 2012 and Dec 31, 2012 |
| Delivery Method: | Delivered (CIF) |
| Expiration: | Dec 31, 2012 4 PM |
| Alternate Contact: | |
| Comments: | |

Close Window

*Powered by DTN Portal®*

# Offer Monitor

- When logged in, the producer will be able to monitor their offers by scrolling down below your Cash Bids
- **Private Offers** – where a private bid from you would appear
- **Incoming Open Offers** - where a counter offer from you would appear
- **Open Offers** – There are 2 different Statuses of Open Offers

**O** = an Open Offer that has not been Acknowledged by you yet.

**AC** = Open Offer that has been Acknowledged by you or has been electronically Acknowledged as a firm offer, like the one we just placed

**Private Offers** Top

| ID | Commodity | Location | Type | Delivery By | Price | * | # Units | | Expires | Action |
|---|---|---|---|---|---|---|---|---|---|---|
| No Private Cash Bid Offers. | | | | | | | | | | |

**Incoming Open Offers (Need Response)** Top

| ID | Commodity | Location | Type | Delivery By | Price | * | # Units | Status | Expires | Action |
|---|---|---|---|---|---|---|---|---|---|---|
| No Incoming Open Offers (Need Response) | | | | | | | | | | |

**Open Offers** Top

| ID | Commodity | Location | Type | Delivery By | Price | * | # Units | Status | Expires | Action |
|---|---|---|---|---|---|---|---|---|---|---|
| 320569 | Corn | Main Location | Sell | Dec 31 | $7.0100 | C | 5,000 Bu | AC | Dec 31 4:00 PM | |
| 319879 | Corn | Main Location | Sell | Oct 31 | $6.2500 | C | 3,500 Bu | AC | Oct 31 4:00 PM | |
| 318159 | Soybeans | Demoville | Sell | Oct 31 | $16.5000 | F | 5,000 Bu | AC | Oct 31 4:00 PM | |
| 318154 | Corn | Main Location | Sell | Oct 31 | $7.7500 | F | 6,000 Bu | AC | Oct 31 4:00 PM | |
| 314814 | Corn | Demoville | Sell | Oct 31 | $8.00 | C | 5,000 Bu | AC | Oct 31 4:00 PM | |

**Closed Offers** Top

| ID | Commodity | Location | Type | Delivery By | Price | * | # Units | Status | Expires | Action |
|---|---|---|---|---|---|---|---|---|---|---|
| 318194 | Corn | Main Location | Sell | Oct 31 | $7.0175 | C | 5,000 Bu | A | Oct 31 4:00 PM | ✓ |
| 318179 | Corn | Demoville | Sell | Oct 31 | $-0.5500 | B | 10,000 Bu | E | Oct 5 2:00 PM | ✓ |
| 315134 | Corn | Main Location | Sell | Oct 31 | $7.4750 | F | 5,000 Bu | A | Oct 31 4:00 PM | ✓ |
| 315129 | Corn | Demoville | Sell | Oct 31 | $7.4750 | F | 5,000 Bu | A | Oct 31 4:00 PM | ✓ |
| 312294 | Corn | Demoville | Sell | Oct 31 | $7.6975 | F | 2,000 Bu | A | Oct 31 4:00 PM | ✓ |
| 308089 | Corn | Main Location | Sell | Oct 31 | $10.00 | C | 5,000 Bu | W | Oct 31 4:00 PM | ✓ |

Show Hidden Bids | Update Display

**Status Symbol Legend** Top

| | |
|---|---|
| A: | Accepted Offer |
| AC: | Acknowledged (Firm Offer that has not yet been purchased due to market conditions) |
| C: | Offer has been countered |
| W: | Offer has been withdrawn |
| O: | Open Offer |
| D: | Declined Offer |
| E: | Expired Offer |

***Offer Types** Top

| | |
|---|---|
| C: | A standard offer against the cash price of the bid. |
| F: | An offer against the prices of the futures contract the bid is based on. |
| B: | An offer against the basis of the bid, the difference of the bid's cash price and the price of the futures contract it is based on. |

# Offer Monitor

- **Closed Offers** – are all the Accepted, Withdrawn or Expired offers
- Clicking the **Offer ID#** will open the Offer Detail History for the producer's offer
- Offers can be **Hidden** by un-checking the check box and clicking **Update Display**
- **Status Symbol Legend** – provides a definition for the producer to know what everything means
- ***Offer Types** – provides a definition for each Offer type that the producer has

**Closed Offers** Top

| ID↓ | Commodity | Location | Type | Delivery By | Price | * | # Units | Status | Expires | Action |
|---|---|---|---|---|---|---|---|---|---|---|
| 318194 | Corn | Main Location | Sell | Oct 31 | $7.0175 | C | 5,000 Bu | A | Oct 31 4:00 PM | ☑ |
| 318179 | Corn | Demoville | Sell | Oct 31 | $-0.5500 | B | 10,000 Bu | E | Oct 5 2:00 PM | ☑ |
| 315134 | Corn | Main Location | Sell | Oct 31 | $7.4750 | F | 5,000 Bu | A | Oct 31 4:00 PM | ☑ |
| 315129 | Corn | Demoville | Sell | Oct 31 | $7.4750 | F | 5,000 Bu | A | Oct 31 4:00 PM | ☑ |
| 312294 | Corn | Demoville | Sell | Oct 31 | $7.6975 | F | 2,000 Bu | A | Oct 31 4:00 PM | ☑ |
| 308089 | Corn | Main Location | Sell | Oct 31 | $10.00 | C | 5,000 Bu | W | Oct 31 4:00 PM | ☑ |

Show Hidden Bids | Update Display

**Status Symbol Legend** Top

| | |
|---|---|
| A: | Accepted Offer |
| AC: | Acknowledged (Firm Offer that has not yet been purchased due to market conditions) |
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| E: | Expired Offer |

***Offer Types** Top

| | |
|---|---|
| C: | A standard offer against the cash price of the bid. |
| F: | An offer against the prices of the futures contract the bid is based on. |
| B: | An offer against the basis of the bid, the difference of the bid's cash price and the price of the futures contract it is based on. |

Here is the offer we just made appearing in the Acknowledged Offers section of Portal. As you can see, the hedge order has already been filled at a higher price than was needed and the higher fill price has been passed on to the Producer

TELVENT dtn Hosting Solutions

Offer Search: Enter Offer # or Name Go

October 6, 2012 1:47 PM

Main Menu | View Home Page | User Guide | FAQs | Support

ABC Grain Company

Location All | Offers To Buy | DTN Portal Dashboard | E. Hedge: ON OFF | Export Offers

Preferences | Communication | Enter Producer Offer | Tools | Help | Reports

**Incoming DTN Marketspace Offers**

| Offer ID | Commodity | DTN Producer | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| No offers. | | | | | | | | | | | | | | |

**Incoming Producer Offers**

| Offer ID | Commodity | Name | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| No offers. | | | | | | | | | | | | | | |

**Acknowledged Offers**

| Offer ID | Commodity | Name | H | # Units | Cash | Futures | Required Basis | Current Basis | Basis Sym | To Hit | Delivery | M | Location | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 320569 | Corn | Konz, Don | ✓ | 5,000 | **7.0100** | 7.4100 | -0.4025 | -0.40 | C3H | 0.0000 | 12/31/12 | D | Main Lo... | |
| 319879 | Corn | Konz, Don | ✓ | 3,500 | **6.2500** | 6.7300 | 0.0100 | -0.48 | C3Z | 0.4900 | 10/31/13 | D | Main Lo... | |
| 318154 | Corn | Konz, Don | ✓ | 6,000 | - | **7.7500** | - | -0.40 | C2Z | 0.3375 | 10/31/12 | D | Main Lo... | |
| 314814 | Corn | **Konz, Don** | ✓ | 5,000 | **8.00** | 8.6000 | 0.5875 | -0.60 | C2Z | 1.1875 | 10/31/12 | D | Demoville | |
| 317584 | Corn | **Scones, Sam** | ✓ | 22,000 | **8.00** | 8.6000 | 0.5875 | -0.60 | C2Z | 1.1875 | 10/31/12 | D | Demoville | |
| 317589 | Corn | **Token, Alec** | ✓ | 3,500 | **8.00** | 8.6000 | 0.5875 | -0.60 | C2Z | 1.1875 | 10/31/12 | D | Demoville | |
| 318054 | Soybeans | **boyd, ty** | ✓ | 4,500 | **15.7500** | 16.1500 | 0.2750 | -0.40 | S2X | 0.6750 | 10/31/12 | D | Demoville | |
| 318159 | Soybeans | Konz, Don | ✓ | 5,000 | - | **16.5000** | - | -0.40 | S2X | 1.0250 | 10/31/12 | D | Demoville | |

**Accepted Offers**

| Offer ID | Commodity | Name | H | # Units | Price | Delivery | Location | Accepted |
|---|---|---|---|---|---|---|---|---|
| 318194 | Corn | **Konz...** | ✓ | 5,000 | 7.0175 | 10/31/12 | Main ... | 10/8/12 |

**Outgoing Counter Offers**

| Offer ID | Commodity | Name | # Units | Price | * | Delivery | Location | Action |
|---|---|---|---|---|---|---|---|---|
| No offers. | | | | | | | | |

**Total Bought**

| Commodity | Type | # Units Bought | Average Price |
|---|---|---|---|
| Corn | Cash | 5,000 | $7.02 |
| **Corn** | **Total Units** | **5,000** | - |

**Outgoing Private Bids**

| Commodity | # Units | Cash | Basis | Location | Expires |
|---|---|---|---|---|---|
| No offers. | | | | | |

**Total Sold**

| Commodity | Type | # Units Sold | Average Price |
|---|---|---|---|
| Nothing sold today. | | | |

**Expired, Withdrawn and Declined Offers**

| ID | Commodity | Name | # Units | Price | * | Location | Last Update |
|---|---|---|---|---|---|---|---|
| 293339 | Corn | **Konz, Don** | 5,000 | 5.5000 | C | Main Loc... | 10/8/12 |
| 299469 | Corn | Konz, Don | 6,000 | 5.5000 | C | Main Loc... | 10/8/12 |

**Billable Transaction Balance**

| Units | Remaining Balance |
|---|---|
| Bushels | 19,707 |
| Tons | 0 |
| | Order More |

**Symbol Legend**

**Action Symbols:** A = Accept | AC = Acknowledged (aka. Accepted Conditionally) as a firm offer that has not yet been purchased due to market conditions | H = Hedge offer | CH = Cancel Hedge Order | ADJ = Adjust Offer | C = Counter | D = Decline | W = Withdraw

**Offer Status Symbols:** = Counter Offer | = Offer originated from DTN Marketspace | Bold **Producer Name** = offer originated from Administrator | = Comments
= Filled Hedge Order = Open Hedge Order = A "parked" hedge order waiting for the market to open

*** Offer Type Symbols:** C - A standard offer against the cash price of the bid.
F - An offer against the prices of the futures contract the bid is based on.
B - An offer against the basis of the bid, the difference of the bid's cash price and the price of the futures contract it is based on.

**Delivery Method Symbols:** D - Delivered
P - Pick Up
I - In Store

# Reports Tab

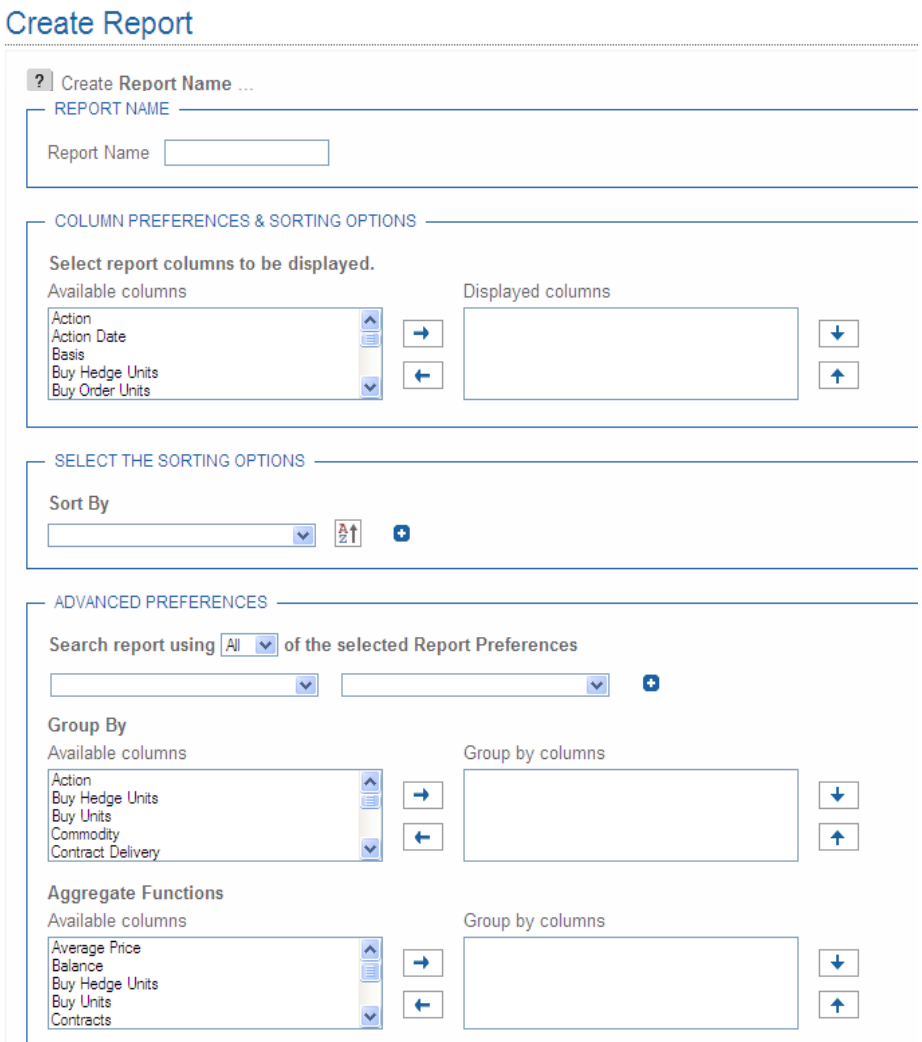
From Portal Dashboard

# Reports

## Create Reports or Use Pre-defined Reports

- **Custom Reports**
  - Create your own Report
  - Copy Pre-defined Reports and Customize
- **Pre-defined Reports**

  All reports can be dragged to another monitor
  - Acknowledged Offer Summary
  - Accepted Offer Summary
  - Acknowledged Offer Position Report
    - Aggregates by Commodity, Offer Type, Symbol & Futures Required Price
    - Allows Hedge Admin to maximize the use of Full Contracts by aggregating unhedgeable quantities together, since many offers are of the same price
    - Balance value is link to list of offers in Position(row)
    - Can Accept all offers in Position with one click
    - Can also Hedge a long Balance from report
    - Mini- contracts are never used when Balancing a Position
    - It is best to drag this report to another monitor
  - Hedge Order Report
  - Filled Hedge Order Report



# Reports

## Pre-defined Acknowledged Offer Summary

TELVENT dtn Hosting Solutions

Demo Grain Company March 20, 2012 3:06 PM

| Create Report | Custom Reports | Acknowledged Offers Position Report | Acknowledged Offers Summary | Accepted Offers Summary | Hedge Order Report | Filled Hedge Order Report |

Home : Reports > Acknowledged Offers Summary

### Acknowledged Offers Summary

Copy

? The **Reports** section contains pre-defined reports with sortable columns. These can be dragged to another monitor...

CSV | Export excel

| Commodity | Symbol | Offer Type | Sell Units | Buy Units | Buy Hedge Units | Sell Hedge Units | Balance | Average Price |
|---|---|---|---|---|---|---|---|---|
| Corn | C2K | Cash | 10,000 | 8,000 | 0 | 10,000 | -12,000 | 6.5333 |
| Corn | C2K | Total Units | 10,000 | 8,000 | 0 | 10,000 | -12,000 | 6.5333 |
| Corn | C2Z | Cash | 0 | 14,000 | 0 | 10,000 | 4,000 | 5.5000 |
| Corn | C2Z | Total Units | 0 | 14,000 | 0 | 10,000 | 4,000 | 5.5000 |
| Corn | | Cash Total | 10,000 | 22,000 | 0 | 20,000 | -8,000 | 6.0166 |
| Corn | | Total of All Offer Type | 10,000 | 22,000 | 0 | 20,000 | -8,000 | 6.0166 |
| Soybeans | S2K | Cash | 0 | 1,000 | - | - | 1,000 | 13.5000 |
| Soybeans | S2K | Total Units | 0 | 1,000 | 0 | 0 | 1,000 | 13.5000 |
| Soybeans | S2X | Cash | 0 | 7,000 | 0 | 2,000 | 5,000 | 13.0000 |
| Soybeans | S2X | Total Units | 0 | 7,000 | 0 | 2,000 | 5,000 | 13.0000 |
| Soybeans | | Cash Total | 0 | 8,000 | 0 | 2,000 | 6,000 | 13.2500 |
| Soybeans | | Total of All Offer Type | 0 | 8,000 | 0 | 2,000 | 6,000 | 13.2500 |

# Reports

## Pre-defined Acknowledged Offers Position Report

This report can be used to manage all your Acknowledged Offers in a Long & Short fashion because it automatically aggregates everything into groups and when the Electronic Balance switch is ON, it will keep everything hedged within your thresholds. It is also best to drag this report to another monitor or Restore Down this report and the dashboard

TELVENT Hosting Solutions

Demo Grain Company April 5, 2012 8:57 PM

| Create Report | Custom Reports | Acknowledged Offers Position Report | Acknowledged Offers Summary | Accepted Offers Summary | Hedge Order Report | Filled Hedge Order Report |

Home : Reports > Acknowledged Offers Position Report

### Acknowledged Offers Position Report

Copy

? The **Reports** section contains pre-defined reports with sortable columns. These can be dragged to another monitor...

CSV | Export excel

| Commodity | Offer Type | Symbol | Futures Required | To Hit | FCM Account | Earliest Expiration | Buy Units | Sell Hedge Units | Sell Units | Buy Hedge Units | Balance | Contracts | Action |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Soybeans | Cash | S2K | 14.3400 | 0.0000 | 16802224 | 4/30/12 | 5,500 | 5,000 | 0 | 0 | 500 | 1 | |
| Soybeans | Cash | S2Q | 14.5000 | 0.2075 | 16802224 | 7/31/12 | 14,000 | 15,000 | 0 | 0 | -1,000 | 3 | A H |
| Corn | Cash | C2Z | 5.8500 | 0.3475 | 16802224 | 10/31/12 | 15,500 | 15,000 | 0 | 0 | 500 | 3 | |
| Corn | Cash | C2K | 7.1500 | 0.5675 | 16802224 | 4/30/12 | 3,000 | 5,000 | 0 | 0 | -2,000 | 1 | |

View 1 - 4 of

**View detail**

| Offer ID | Buy/Sell | Name | To Hit | Units | Hedge Units | Expiration Date | Order Status | Fill Price |
|---|---|---|---|---|---|---|---|---|
| 301869 | Buy | Don Konz | 0.3475 | 3,500 | 5,000 | 10/31/12 | NEW | - |
| 301999 | Buy | Sam Scones | 0.3475 | 2,000 | 5,000 | 10/31/12 | NEW | - |
| 302004 | Buy | Harvey Wallbanger | 0.3475 | 7,000 | 5,000 | 10/31/12 | NEW | - |
| 302009 | Buy | John Smith | 0.3475 | 3,000 | - | 10/31/12 | NEW | - |

# Reports

## Pre-defined Hedge Order Reports

Home : Reports > Hedge Order Report

### Hedge Order Report

Copy

? The **Reports** section contains pre-defined reports with sortable columns. These can be dragged to another monitor...

CSV | Export excel

| FCM Account | Commodity | Offer Type | Buy/Sell | Contracts | Buy Order Units | Sell Order Units | Symbol | Futures | Order ID | Offer ID | Create Order Date/Time | Duration | Expiration Date |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 16802224 | Corn | Cash | Buy | 2 | - | 10,000 | C2Z | 5.9500 | 246803899 | 300489 | 3/20/12 10:33:21 | GTD | 10/31/12 |
| 16802224 | Corn | Cash | Buy | 1 | - | 5,000 | C2K | 6.8500 | 246796019 | 300784 | 3/22/12 23:20:34 | GTD | 3/29/12 |
| 16802224 | | | | | | | | | | | | | |
| 16802224 | | | | | | | | | | | | | |
| 16802224 | | | | | | | | | | | | | |

### Filled Hedge Order Report

Copy

? The **Reports** section contains pre-defined reports with sortable columns. These can be dragged to another monitor...

CSV | Export excel

Fill Date/Time: FROM: TO: VIEW: All Save

| Confirm : | FCM Account | Commodi | Offer Type | Buy/Sell | Contracts | Buy Order Units | Sell Order Units | Symbol | Futures | Order ID | Offer ID | Create Order Date/Time | Duration | Expiration Date | Fill Price | Fill Date/Time |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| ☐ | 16800393 | Corn | Cash | Buy | 1 | - | 5,000 | C2U | 6.7700 | 259323265 | 876794 | 6/28/12 09:42:2 | GTD | 7/31/12 | 6.7700 | 7/5/12 09:02:06 |
| ☐ | 16800393 | Corn | Cash | Buy | 1 | - | 1,000 | C2U | 6.7700 | 259361479 | 876824 | 6/28/12 11:27:2 | GTD | 8/31/12 | 6.7700 | 7/3/12 11:59:26 |
| ☐ | 16802224 | Soybeans | Futures-Or | Buy | 1 | - | 5,000 | S2X | 14.5000 | 259102415 | 876709 | 6/25/12 11:44:1 | GTD | 10/31/12 | 14.5000 | 7/2/12 06:45:14 |
| ☐ | 16802224 | Soybeans | Cash | Buy | 1 | - | 1,000 | S2Q | 14.7500 | 259352274 | 876819 | 6/28/12 11:40:0 | GTD | 7/31/12 | 14.7563 | 6/29/12 10:54:0 |
| ☐ | 16800393 | Corn | Cash | Buy | 1 | - | 1,000 | C2N | 6.7500 | 259323969 | 876839 | 6/28/12 11:33:3 | GTD | 6/30/12 | 6.7500 | 6/29/12 07:37:5 |

Filled Hedge Orders can be marked Confirmed and then filtered by Confirmed, Unconfirmed or All.

Hedge orders may be listed multiple times if they have more than one offer associated with them

# Publishing Bids

From Admin Site

TELVENT dtn Hosting Solutions

April 7, 2010 9:41 PM

ABC Agri Services

Main Menu | View Home Page | User Guide | FAQs | Support

**Attention**

- 1 New User Request
- 1 New Incoming Producer Offer

**Content Management**

- Update Your Web Site Pages
- Manage Catalog Orders
- Manage Portal Application
- Publish Cashbids
- File and Image Maintenance
- Advertisement Maintenance

**Web Site Administration**

- Select New Web Site Template/ColorScheme
- Organize Dynamic Navigation Menus
- Modify DTN Menus and Quotes
- Miscellaneous Features
- Select New Home Page Content Item
- Poll Maintenance

**Update & Communicate With Web Site Users**

- Email Messaging
- Text Messaging
- User Bulletin
- Message History
- Add/Update Users
- Add/Update User Groups
- Manage External Account Data Collections
- Full Site Security

**Update Administrative Users**

- Add/Update Administrative Users
- Add/Update Administrative User Groups

## Login with your Username & Password;

## 3 methods to post your bids

- **Publish Cash Bids**
  - Create all Locations and Commodities per Location
- **Bid Matrix**
  - Adjust Cash or Basis levels with use of arrow keys
- **Spreadsheet Upload** (Import of Cash Bids)
  - Download the Example File to use for updating bids
  - Or link download file to your current bid sheet for easy spreadsheet uploading

TELVENT dtn Hosting Solutions

April 7, 2010 1:13 PM

ABC Agri Services

Main Menu | View Home Page | User Guide | FAQs | Support

# Publish Cash Bids

Create Shortcut on Main Menu

Help

How it Works

Spreadsheet Upload

Import Cash Bids  Export Cash Bids

## Update Prices

Update the Basis or Cash Price of all active contracts for a single commodity at once.

Select a commodity: Corn Go

Bid Matrix

| Location | Last Update | Action |
|---|---|---|
| **Omaha** | | Update Delete |
| Corn | 04/06/2010 15:54:53 | Update |
| Soybean Meal | 04/06/2010 15:54:53 | Update |
| Soybeans | 04/06/2010 15:54:53 | Update |
| **Demoville** | | Update Delete |
| Corn | 04/06/2010 15:54:53 | Update |
| Soybeans | 04/06/2010 15:54:53 | Update |

Publish Cash Bids

Add a Location  Change Location & Commodity Order

## Preferences

Edit Additional Cash Bid Preferences

Daily Cash Prices Delivery Preferences

Return to Menu Update

**Professional Services will provide training** on setting up and using your Portal

# Publish Cash Bids

- Eliminate fat finger errors and reduce time when adjusting your bids rather than re-keying in the data each time
- Click individual Basis cell and use arrow keys on your keyboard to adjust prices and then hit your Tab key to move to next cell below.

## Cash Bids Administration

### Update Corn Cash Bids For Main Location

| Delivery Ending | Delivery Label | Futures Contract | Contract Close | Basis | Cash Price | Last Update | Calc Price* Using | Display | Homepage Visibility |
|---|---|---|---|---|---|---|---|---|---|
| 10/31/12 | | C2Z | 7.4200 | -0.4000 | 7.02 | 10/03/12 10:32 | Basis | Yes | ☐ |
| 11/30/12 | | C2Z | 7.4200 | -0.3600 | 7.06 | 10/03/12 10:32 | Basis | Yes | ☐ |
| 12/31/12 | | C3H | 7.4200 | -0.4000 | 7.02 | 10/03/12 10:32 | Basis | Yes | ☐ |
| 1/31/13 | | C3H | 7.4200 | -0.4500 | 6.97 | 10/03/12 10:32 | Basis | Yes | ☐ |
| 2/28/13 | | C3H | 7.4200 | -0.4300 | 6.99 | 10/03/12 10:32 | Basis | Yes | ☐ |
| 3/31/13 | | C3K | 7.3625 | -0.4600 | 6.9025 | 10/03/12 10:32 | Basis | Yes | ☐ |
| 9/30/13 | | C3Z | 6.2475 | -0.4900 | 5.7575 | 10/03/12 10:32 | Basis | Yes | ☐ |
| 10/31/13 | | C3Z | 6.2475 | -0.4800 | 5.7675 | 10/03/12 10:32 | Basis | Yes | ☐ |

*

The *Calc Price Using* field operates as follows:

**Cash Price** - indicates that the *Cash Price* entered will be displayed throughout the site and will NOT automatically change with the futures price. However, the *Basis* figure will be adjusted reflecting the difference between the current contract price and the *Cash Price*.

**Basis** - indicates that the *Basis* entered will be used with the *Contract Price* to automatically change the displayed *Cash Price* such that *Cash Price* is the *Contract Price* plus the *Basis*. (The Basis is often negative, resulting in a Cash Price less than the Contract Price.)

**Note** - The contract price used can either be the previous session's settlement (closing) price, the last price, or the most recent price between the regular, day-traded contract and the overnight, electronically traded contract. The price used is controled by the settings of this commodity, which can be changed in the Cashbid Location page. **See the User Guide for more information.**

Update Corn | Cancel | Active Only | Show All

# Bid Matrix

- To eliminate fat finger errors and reduce time, use one of the following methods to adjust your bids more efficiently rather than re-keying in the data each time
  - Use the arrow buttons on the screen to adjust all bids per Delivery period or per Location
  - Click individual cell and use arrow keys on your keyboard to adjust prices and then hit your Tab key to move to next cell
  - Remember to click the Update Bids button at bottom of page before leaving

## Cash Bids Price Matrix

Create Shortcut on Main Me

Customize Cash Bid Type Display | Publish Cash Bids | Cash Bid Page Display

| (CBOT) | Prev Close | Last | Chg |
|---|---|---|---|
| @C2Z | 7420 | 7420 7414 | - 4 |
| @C3H | 7420 | 7420 7412 | - 6 |
| @C3K | 7362 | 7362 7352 | - 10 |
| @C3Z | 6246 | 6246 6244 | - 2 |

- Mouse over for last update.
All quotes are delayed snapshots
Click here for info on Exchange delays

Below is a table of all active **Corn** contracts. You can switch to a different commodity by selecting it from the **Commodity** drop down list. The table is currently displaying the **basis** of each contract. To display the cash prices, select Cash Price from the View/Edit drop down list.

Contracts which use a fixed cash price are darkened; you will not be able to edit the basis of these contracts. When the cursor is in a text box, pressing the up and down arrows with change the price by +/- 0.01 (a penny). Mouseover a text box for details on the contract.

Use the ↑ and ↓ buttons to change all prices by the selected increment.

**Commodity:** Corn **View/Edit:** Basis

**Change All Prices By ±** .0100

| Delivery Ending | 10/31/12 | 11/30/12 | 12/31/12 | 1/31/13 | 2/28/13 | 3/31/13 | 9/30/13 | 10/31/13 | 11/30/13 | Action |
|---|---|---|---|---|---|---|---|---|---|---|
| **Main Location** | -0.4000 | -0.3600 | -0.4000 | -0.4500 | -0.4300 | -0.4600 | -0.4900 | -0.4800 | | Edit Contracts |
| **Demoville** | -0.6000 | -0.6400 | -0.6300 | -0.7000 | -0.7400 | -0.7800 | -0.7000 | -0.8700 | -0.8200 | Edit Contracts |

# Spreadsheet Upload

## Upload Cash Prices

Create Shortcut on Main Menu  Help

Publish Cash Bids  Cash Bids Price Matrix  Cash Bid Preferences

Upload a properly formatted CSV file to update any or all of your basis or cash bids. Download the example file to see all of your current basis or cash bids in the proper format. If you have an existing spreadsheet with your bids, you can use it to create a properly formatted CSV file that you can upload.

**Upload CSV File** [ ] Browse...

Upload Cash Prices  Download example file

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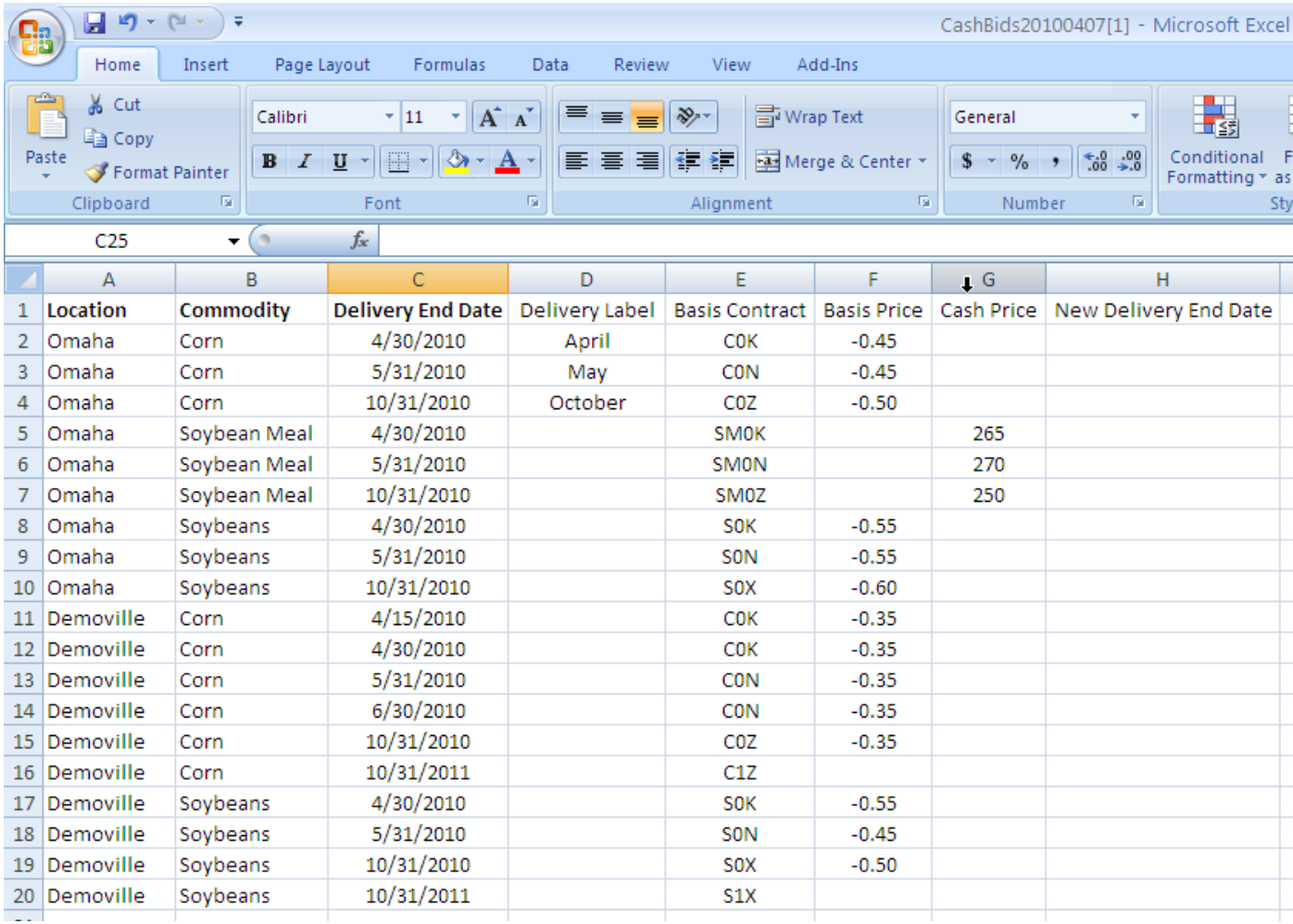
Upload History

| | FILENAME | SIZE | DATE | UPDATES | INSERTS | ERRORS |
|---|---|---|---|---|---|---|
| ✔ | My Bid Sheet.csv | 958 bytes | 3:54 PM | 20 | 0 | 0 |
| ✔ | My Bid Sheet.csv | 958 bytes | 2:34 PM | 20 | 0 | 0 |
| ✔ | My Bid Sheet.csv | 958 bytes | 1:22 PM | 20 | 0 | 0 |
| ✔ | My Bid Sheet.csv | 958 bytes | 4/6/10 | 20 | 0 | 0 |
| ✔ | My Bid Sheet.csv | 958 bytes | 4/5/10 | 20 | 0 | 0 |

History of last 5 Uploads

# Spreadsheet Download Example

- Download example provides the exact format that the Upload CSV file needs to be.
- The first 3 columns are required and will require data
- The next four columns are required but data in each cell Is optional
- The last column is optional



| | A | B | C | D | E | F | G | H |
|---|---|---|---|---|---|---|---|---|
| 1 | Location | Commodity | Delivery End Date | Delivery Label | Basis Contract | Basis Price | Cash Price | New Delivery End Date |
| 2 | Omaha | Corn | 4/30/2010 | April | C0K | -0.45 | | |
| 3 | Omaha | Corn | 5/31/2010 | May | C0N | -0.45 | | |
| 4 | Omaha | Corn | 10/31/2010 | October | C0Z | -0.50 | | |
| 5 | Omaha | Soybean Meal | 4/30/2010 | | SM0K | | 265 | |
| 6 | Omaha | Soybean Meal | 5/31/2010 | | SM0N | | 270 | |
| 7 | Omaha | Soybean Meal | 10/31/2010 | | SM0Z | | 250 | |
| 8 | Omaha | Soybeans | 4/30/2010 | | S0K | -0.55 | | |
| 9 | Omaha | Soybeans | 5/31/2010 | | S0N | -0.55 | | |
| 10 | Omaha | Soybeans | 10/31/2010 | | S0X | -0.60 | | |
| 11 | Demoville | Corn | 4/15/2010 | | C0K | -0.35 | | |
| 12 | Demoville | Corn | 4/30/2010 | | C0K | -0.35 | | |
| 13 | Demoville | Corn | 5/31/2010 | | C0N | -0.35 | | |
| 14 | Demoville | Corn | 6/30/2010 | | C0N | -0.35 | | |
| 15 | Demoville | Corn | 10/31/2010 | | C0Z | -0.35 | | |
| 16 | Demoville | Corn | 10/31/2011 | | C1Z | | | |
| 17 | Demoville | Soybeans | 4/30/2010 | | S0K | -0.55 | | |
| 18 | Demoville | Soybeans | 5/31/2010 | | S0N | -0.45 | | |
| 19 | Demoville | Soybeans | 10/31/2010 | | S0X | -0.50 | | |
| 20 | Demoville | Soybeans | 10/31/2011 | | S1X | | | |

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